

# User Guide

for the

# **Complete Edition**

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Webroot SecureAnywhere User Guide for the Complete Edition

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## 1: Getting Started



Webroot® SecureAnywhere<sup>™</sup> delivers complete protection against viruses, spyware, and other online threats without slowing down computer performance or disrupting your normal activities. With its fast scans and one-click threat removal, you can rest assured that malware is eliminated quickly and easily. Webroot SecureAnywhere gives you the freedom to surf, share, shop, and bank online—all with the confidence that your computer and your identity will be kept safe.

This guide describes how to use all features and functions of the Webroot SecureAnywhere Complete edition. The Complete edition uses a radically

new cloud-based approach to online security that protects you against the latest threats, scanning your entire PC in about two minutes. It also updates itself so your protection is always current. With the Complete edition, you can back up photos online, wipe away traces of all your browser activity, block dangerous web links, and manage login information. Plus, with Webroot's first-of-its-kind security portal, you can access all your passwords and manage the protection settings for your PCs and mobile devices, no matter where you are.

To get started with Webroot SecureAnywhere, see the following topics:

### Installing the software

SecureAnywhere can be installed on a Windows<sup>®</sup> 8, Windows 7, Vista<sup>®</sup>, or XP computer with an Internet connection. If you purchased a multi-user license, you can use the same keycode to install the software on up to three computers or five computers.

#### To install the program:

- **1** Before you begin:
  - Read the <u>license agreement</u>.
  - Make sure your system meets these minimum requirements:

Minimum system	Minimum system requirements	
Windows operating system:	<ul> <li>Webroot SecureAnywhere can be installed on a computer with one of the following operating systems:</li> <li>Windows XP 32-bit and 64-bit SP2, SP3</li> <li>Windows Vista 32-bit (all Editions), Windows Vista SP1, SP2 32-bit and 64-bit (all Editions)</li> <li>Windows 7 32-bit and 64-bit (all Editions), Windows 7 SP1 32-bit and 64-bit (all Editions)</li> <li>Windows 8 32-bit and 64-bit (all Editions)</li> </ul>	
RAM:	128 MB (minimum); 2 GB recommended	
Hard disk space:	10 MB	
Internet/Browser:	<ul> <li>Internet access is required.</li> <li>Browser: <ul> <li>Internet Explorer 7.0 and higher (32-bit only)</li> <li>Mozilla Firefox 3.6 and higher (32-bit only)</li> </ul> </li> <li>Note: The Identity shield also supports Google Chrome 11 and higher, and Opera 9 and higher (32-bit only).</li> </ul>	

- Make sure your computer is connected to the Internet.
- Close all programs that may be open on your computer.
- Make sure you have the keycode. Your keycode comes in an email message or is listed on the instructions inside the retail box. The keycode is associated only with the Webroot SecureAnywhere software and does not include any information related to your computer or its configuration. Webroot does not use the keycode in any way to track individual use of its products.
- 2 Start the installation routine either from a CD or from a downloaded file:
  - If you are installing from a CD, insert the CD into the CD drive. An installation dialog opens where you can click a link to begin. If the installation dialog does not open, use Windows Explorer to navigate to your CD drive and double-click the software's installation file.
  - If you are installing from a downloaded file, navigate to where you downloaded the file in Windows Explorer and double-click the file to start the installation. Click **Run** to begin.

The Webroot Installer dialog opens.

	Installation	
$\langle \rangle$	Webroot SecureAnywhere protects your computer from viruses, spyware, trojans, rootkits, and other malicious software.	
	Enter your keycode to instail and activate your software.	
	View the Webroot software license agreement	
	By clicking Agree and Install, you accept the terms of the Webroot software license agreement.	
	Agree and Install	

- **3** Enter your keycode in the field. (If your keycode came in an email, you can cut and paste the code into this field.)
- **4** If desired, you can click **Change installation options** at the bottom of the dialog to modify these settings:
  - Create a shortcut to Webroot on the desktop. This option places a shortcut icon on your Windows Desktop for Webroot SecureAnywhere.
  - **Randomize the installed filename to bypass certain infections**. This option changes the Webroot installation filename to a random name (for example, "QrXC251G.exe"), which prevents malware from detecting and blocking Webroot's installation file.
  - **Protect the Webroot files, processes, and memory from modification**. This option enables self protection and the CAPTCHA prompts. (CAPTCHA requires you to read distorted text on the screen and enter the text in a field before performing any critical actions.) For more information, see "Setting self protection" on page 122 and "Setting access control" on page 123.

Click **Close** when you're done.

%ProgramFiles%\Webroot\WRSA.exe	100000
	ange
Create a shortcut to Webroot on the desktop	
Randomize the installed filename to bypass certain infections	
Protect the Webroot files, processes, and memory from modification	

5 In the main installation dialog, click Agree and Install.

6 If you are prompted to enter an email address, enter your address and click **Continue**. Webroot SecureAnywhere launches a scan.

	ware and rootkits (Thi	o ocon uni comprete in c	i (cu minutes)	20%
c:\windows\inflpchealth.inf				
Files scanned:	2.645	Threats:	0	
Processes:	22 (940 Modules)	Time elapsed:	11 seconds	

When the scan completes, the main interface of Webroot SecureAnywhere opens (see "Using the main interface" on page 5).

If Webroot SecureAnywhere detects threats during the scan, it moves the items to quarantine where they are rendered inoperable and can no longer harm your system or steal data. For more information, see "About scans" on page 16 and "About quarantine" on page 42.

After the initial scan, Webroot SecureAnywhere automatically scans your computer daily and constantly monitors activity as you surf the Internet. You do not need to launch a scan yourself or schedule scans. Webroot SecureAnywhere does all the work for you in the background.

To verify that SecureAnywhere is running, look for the Webroot icon in the system tray.

😡 🔊 🖉 🏷 👰 9:31 AM

If an important message requires your attention, the icon turns yellow or red, and a dialog opens with further details.

7 If you purchased a multi-user license, follow the previous steps to install SecureAnywhere on other PCs.

## Using the main interface

The main interface provides access to all Webroot SecureAnywhere functions and settings. To open the main interface, right-click on the Webroot icon we from the system tray menu, then click **View Status**. If you cannot locate the system tray icon, open the Windows **Start** menu, click **All Programs** (or **Programs**), **Webroot SecureAnywhere**, then **Webroot SecureAnywhere** again.

When you open the main interface, it displays the Overview panel.

Secure Anywh	ere. complete
Overview	You are protected
PC Security	
Identity & Privacy	Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.
Backup & Sync	Scan My Computer
System Tools	
	Virus and threat removal - scan and remove threats
	Antivirus Shields - block incoming threats to prevent infection
	Firewall - filter Internet and network traffic
	Identity & Privacy - protect yourself while browsing web sites
My Account	Want to learn more about Webroot?
Settings Help and Support	Get the answers to many of your questions about our Learn More products right now.

On the left side of the panel, the main interface includes the following navigation buttons and links:

Navigation buttons	and links
Overview	View your system status and manually scan your computer.
PC Security	Run custom scans, change shield settings, set firewall protection, and manage the quarantine.
Identity & Privacy	Protect sensitive data that may be exposed during your online transactions and automatically fill in user names and passwords.
Backup & Sync	Protect your files by uploading them to Webroot's online repository.
System Tools	Use tools to manage processes and files, clean up files, view reports, and submit a file to Webroot Support.
My Account	View your SecureAnywhere account information, check for updates, and renew or upgrade your subscription.
Settings	Set advanced configuration options, proxy server settings, scan and shield settings, heuristics, and access control.
Help and Support	Connect to Webroot SecureAnywhere support options, Help files, FAQs, and user guides.

## Using the system tray menu

The system tray menu provides access to system status and some common Webroot SecureAnywhere functions. To open the system tray menu, right-click on the Webroot icon w, which is usually located in the bottom right of your computer desktop.



**Note**: If the icon does not appear in the system tray, open the main interface, go to **Settings, Basic Configuration**, and click in the box for **Show a system tray icon**.

System Tray Menu View Status Opens the main interface and displays your computer's security status. (This selection is only available when the main interface is closed.) Scan Now Scans your computer for spyware, viruses, and other types of malware. Check for updates Checks for the latest software version and downloads it. Typically, you do not need to check for updates. Your device checks into the cloud at regular intervals and automatically updates the software. Only use this option if you want to force changes immediately. Save a Scan Log Saves a log of scanning activity that you can send to Webroot Support for diagnostics. Shut down Webroot Closes the main interface and stops all protection operations. Be aware that if you shut down Webroot SecureAnywhere, your computer is not protected.

The system tray menu provides the following selections:

### Viewing the protection status

To show your computer's overall protection status, the system tray icon and the main interface change colors, as follows:

- Green. Your computer is secure.
- Yellow. One or more messages require your attention.
- **Red**. One or more critical items require your intervention.

To view details about the current status and settings, open the main interface by right-clicking on the Webroot icon we from the system tray menu, then **View Status**.

C	View Status
	Scan Now
	Check for updates
	Save a Scan Log
	Shut down Webroot

If your system is secure, the main interface is green and displays a message that you are protected.

You are protected
Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.

If an issue requires your attention, the main interface describes the problem.

	Threats Detected
U	Webroot has detected active threats on your computer and is currently scanning to remove them.
	View scan progress

SecureAnywhere also opens an alert in the system tray.

Threats Detected c:\documents and settings\gallagherid\tes Webroot has detected a Low Risk Virus	ecure An	ywhere.	Co	-
	Threats Detec	:ted		
Webcoot has detected a Low Diek View	c:\documents ar	nd settings\jga	llagher\d	
Webroot has detected a Low Kisk virus				
	Webroot has de	tected a Low	Risk Viru	S

SecureAnywhere takes the appropriate action to quarantine the items. It may also prompt you to take action yourself (see "Running an immediate scan" on page 17 and "Managing quarantined items" on page 43).

### **Creating a Webroot account**

By creating a Webroot account, you can view the security status of your device remotely. The SecureAnywhere website shows if your device is secure, or if it's infected with a virus, spyware, or other online threat.

**Note**: If you have a multi-licensed version, you can view the status of *all* devices in your account and set access levels for additional users associated with the account. For more information about administrator functions, see the <u>SecureAnywhere Website User Guide</u>.

#### To create an account:

- 1 Open your browser and go to <u>my.webrootanywhere.com</u>.
- 2 Click Sign up now in the Create an account panel of the SecureAnywhere website.

Secure Anywhere.			
Home			
Log in		Create an account	
Email Address Password	Log in Can't log in?	Security & Convenience Creating an account helps you manage your security across multiple devices, with any Webroot product. It also makes it easy to add new devices and help other people protect theirs. Sign up now	

**3** Complete the registration information and click **Register Now**. (For more information, see the <u>SecureAnywhere Website User Guide</u>.)

Webroot SecureAnywhere sends a confirmation message to the email address you specified.

**4** Open your email application. Click the link in the confirmation email message to open the Confirm Registration page.

**Note:** Until you click the link in the confirmation email and validate your account, you won't be able to log in to the Webroot SecureAnywhere website.

5 SecureAnywhere requests two randomly selected characters of the security code you specified when you created the account. Type the requested characters and click **Confirm Registration Now**.

The SecureAnywhere website opens.

6 Click on **Go to PC Security** to access status information for your computer. For more information, see "Viewing the PC security status online" on page 11.

**Note**: When you install SecureAnywhere on additional PCs using the same multi-license keycode, their status information automatically displays in this website. For example, if you installed SecureAnywhere on five computers, the PC Security panel displays "5 PCs Protected." If you installed SecureAnywhere on an additional PC using a different keycode, you need to manually add its keycode to the website, as described in "Adding PCs to your account" on page 9.

Home	PC Security	Mobile Security		
PC Sec	curity		Mobile Security	
		PC Protected PCs Currently Infected PCs Infected (last 24 hours) io to PC Security		0 Devices Protected 0 Devices Needing Attention 0 Devices Infected Go to Mobile Security
	S		Passwords	
Backup				Securely edit your profile and

7 To begin using the Backups feature and the Passwords feature, click **Set Up Account Now** in both the Backups and Passwords panels. Your *Complete* subscription also includes SecureAnywhere apps for your mobile phones and tablets. For download instructions, see <u>Downloading SecureAnywhere Mobile Complete</u>.

#### Adding PCs to your account

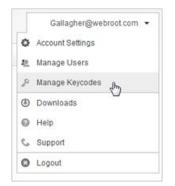
If you have a multi-licensed SecureAnywhere edition, you can install the software on additional PCs using the same keycode. After installation is complete, the PCs automatically report their status to the SecureAnywhere website and appear in the PC Security panel.

If you purchased another SecureAnywhere product with a new keycode, you must add that keycode to your account before you can view it on the SecureAnywhere website. Follow the instructions below to add a PC with a different keycode.

#### To add a managed PC to your account:

1 Look for the arrow next to your login ID in the upper right of the panel. Click on the arrow to open the drop-down menu.

2 Click Manage Keycodes from the drop-down menu.



#### **3** Click **Add Product Keycode**.



4 In the displayed field, enter your keycode and click Add.

The new device will appear in the website the next time SecureAnywhere reports its status. You can force a status update by running a scan on the PC (see "Running an immediate scan" on page 17).

#### Adding mobile devices to your account

Webroot security apps are available for Android and Apple devices at <u>Webroot Mobile & Tablet</u> <u>Security</u>. For Android smartphones and tablets, you can view status information in the SecureAnywhere website. Simply install Webroot's Android app using your Webroot account login credentials and the product keycode. The information for the mobile device then appears in the Mobile Security panel.

If for some reason the device information does not appear, you can manually add the app's keycode in the Manage Keycodes panel. To do this, follow the previous instructions for "Adding PCs to your account."**Note**: Your *Complete* subscription includes SecureAnywhere apps for your mobile phones and tablets. For download instructions, see <u>Downloading SecureAnywhere Mobile Complete</u>. When installation is complete, your devices automatically appear in your SecureAnywhere account.

### Viewing the PC security status online

The SecureAnywhere website contains your license and status information. If you have not yet created an account, see "Creating a Webroot account" on page 8.

#### To view PC status online:

- 1 Log in at <u>my.webrootanywhere.com</u>.
- 2 Click Go to PC Security.

Home PC Security Mobile Security	
PC Security	Mobile Security
1 PC Protected 0 PCs Currently Infected 0 PCs Infected (last 24 hours) Go to PC Security	0 Devices Protected 0 Devices Needing Attention 0 Devices Infected Go to Mobile Security
Backups	Passwords
View, download or share any of your	Securely edit your profile and password information for any of your protected Web sites from any

The PC Security page opens and shows each computer managed in your account.

**3** Click on the desired PC.



A dialog opens that provides license information and status of previous scans on this device. If SecureAnywhere has not detected any threats, the About panel displays "Protected" in green, as shown in the following example.

	About	Scan Information	Advanced Options
		Home PC (Edit)	
		Last Scan	Feb 7, 2012 16:35
<u> </u>		Last Scan Duration	Approx. 2 min 18 secs
rotected		Last Infected	Jan 25, 2012 23:23
		Software Version	8.0.1.95
		Keycode	0145 TEOT 0007 2010 0148
		License Duration	136 Days Remaining
		Security Setting 😗	User Configuration (Edit)

**Note**: For easier viewing, you can change the display name for your PC. To do this, click the **Edit** link at the top of the dialog. Enter a new name and click the checkmark  $\blacksquare$ .

If SecureAnywhere detected a threat during a recent scan, this panel displays "Infected" in red, as shown in the following example. Click on the **Scan Information** tab to view the scan results. In the **Result** column on the far right, you can click the **View Bads** link for more information about the threat. To remove the threat, open SecureAnywhere from your PC and run a scan (see "Running an immediate scan" on page 17). Check quarantine to make sure the threat has been removed (see "Managing quarantined items" on page 43).

Linna DO	A	Scan Information	Advanced Options
Home PC	Scan Results (Last 10 scan	Recent Malicious files detec	ted (Last 10 files)
	Scan Date & Time	Duration	Result
	May 8, 2012 12:33	Approx. 1 min 19 secs	Infected - View Bads
	May 6, 2012 14:21	Approx. 3 min 34 secs	Infected - View Bads
	May 2, 2012 13:40	Approx. 3 min 1 secs	🥝 Clean
nfected	May 1, 2012 12:38	Approx. 1 min 16 secs	Infected - View Bads
	Apr 29, 2012 23:09	Approx. 53 secs	Infected - View Bads
	Apr 29, 2012 20:38	Approx. 2 min 48 secs	Clean

**Note**: If you want to remove an old computer from the PC Security panel (one that no longer includes the SecureAnywhere software), click the **Advanced Options** tab, then the **Deactivate Computer** button.

4 If you are an advanced user, you may want to adjust the security settings for each PC managed in your account. To do this, click the drop-down arrow in the **Security Setting** field, select a new setting from the drop-down menu, and click the checkmark ■.

**Note**: "Medium" is the recommended setting for normal use. You should only change the setting to "High" or "Maximum" if you suspect that your computer is infected.



By default, Webroot SecureAnywhere uses the settings that you configured in the desktop application ("User Configuration"). To learn more about the settings, click the blue question mark 😨 button next to the field. A panel opens that describes the type of protection available. To learn more about heuristics, see "Setting heuristics" on page 126.

When Webroot SecureAnywhere scans your computer, it searches for spyware, viruses, and any other threats that may infect your computer or compromise your privacy. If it detects a known threat, it moves the item to quarantine, where it is rendered inoperable and can no longer run on your computer.

Scans run daily without disrupting your work. If you want to change the automatic scanning behavior, see the following topics:

▶	About scans	page 16
▶	Running an immediate scan	page 17
▶	Running a custom scan	page 19
▶	Changing the scan schedule	page 21
▶	Changing scan settings	page 23

#### **About scans**

During a scan, Webroot SecureAnywhere searches all areas of your computer where potential threats can hide, including drives, files, the Windows registry, and system memory. To detect threats, it looks for any items that match our threat definitions, items listed in our online community database, or items that exhibit suspicious behavior.

You can check the scan statistics by clicking **PC Security**. The Scan tab shows the most recent scan results, total scans, threats removed, and active threats detected.

Overview	Scan	Shields Firewall Quarantine	
PC Security			
Identity & Privacy	Scan My Compute	r	
Backup & Sync	Custom scan Change so	an schedule Change scan settings	
System Tools	Most Recent Scan		
	Time.	21 hours ago	
	Duration:	1m 53s	
	Files scanned:	25,030	
	Total Scan Statistics	(Reset Scan Statistics)	
	Total Scans:	48	
	Threats Removed:	0	
	Active Threats:	0	
ly Account			
Settings			
Help and Support			

Scans run automatically every day, at about the same time you installed the software. For example, if you installed the software at 8 p.m., Webroot SecureAnywhere always launches a scan around 8 p.m. It will not disrupt your work, nor will it launch while you are gaming or watching a movie. If any threats are removed during scans, Webroot SecureAnywhere will launch a follow-up scan.

You can also view scan results online, as shown in the website example below (see "Viewing the PC security status online" on page 11).

	6	
Scan Results (Last 10 scans)	Recent Malicious files detected (Last 10 files)	
Scan Date & Time	Duration	Result
eb 7, 2012 16:35	Approx. 2 min 17 secs	🧭 Clean
eb 6, 2012 15:37	Approx. 3 min 56 secs	🧭 Clean
eb 4, 2012 18:17	Approx. 3 min 17 secs	🧭 Clean
an 31, 2012 1:05	Approx. 1 min 31 secs	🕝 Clean
an 30, 2012 1:05	Approx. 1 min 43 secs	🐼 Clean
an 29, 2012 0:05	Approx. 1 min 3 secs	🥝 Clean
an 28, 2012 0:05	Approx, 53 secs	🧭 Clean
an 25, 2012 23:36	Approx. 3 secs	🥝 Clean
an 25, 2012 23:24	Approx. 40 secs	🧭 Clean
an 25, 2012 0:05	Approx. 55 secs	Clean

### Running an immediate scan

Although scans run automatically, you can launch a scan at any time. An immediate scan might be necessary if you surfed a high-risk website (networking, music, or adult entertainment), downloaded high-risk items (screen savers, music, or games), or accidentally clicked on a suspicious pop-up advertisement.

#### You can scan for threats by doing either of the following:

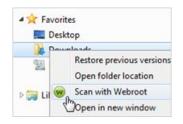
• If the main interface is closed, right-click the System Tray icon we and select Scan Now. This runs a Deep scan, which looks for all types of malware in every area.



• If the main interface is open, click **Scan My Computer** from the Overview panel. This runs a Deep scan, which looks for all types of malware in every area.

SecureAnyv	vhere. complete
Overview	You are protected
PC Security	
Identity & Privacy	Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.
Backup & Sync	Scan My Computer
System Tools	
	Virus and threat removal - scan and remove threats
	Antivirus Shields - block incoming threats to prevent infection
	Ø Firewall - filter Internet and network traffic
	Identity & Privacy - protect yourself while browsing web sites
My Account Settings	Want to learn more about Webroot?
Help and Support	Get the answers to many of your questions about our Learn More

To target an area for scanning, open Windows Explorer and right-click on the file, folder, or drive. From the pop-up menu, select **Scan with Webroot**.



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You can also run a quick memory scan or a customized scan. For instructions, see "Running a custom scan" on page 19.

If Webroot SecureAnywhere locates a threat, it displays information about what it found. To remove a threat, make sure its checkbox is selected and click **Next** to continue.

Remove	Threat	Infection
•	test1.bt in c:\documents and settings\administrator\my documents\	Medium Risk Malware
ct / Dese	lect All	

Threats are moved to quarantine, where they are rendered inoperable. You do not need to delete them or do anything else. If you want to view quarantined items, click **PC Security**, the **Quarantine** tab, then the **View Quarantine** button. For more information, see "Managing quarantined items" on page 43.

When a threat is removed, Webroot SecureAnywhere launches a follow-up scan to make sure your system is clean.

### Running a custom scan

Webroot SecureAnywhere allows you to select several types of scans:

- **Quick**. A surface scan of files loaded in memory. This scan runs quickly, but may miss some types of inactive malware that launch after a system reboot. **Note**: If the Quick scan misses an infection, the main interface remains red until you run a Full or Deep scan.
- **Full**. A scan of all hard drives. This type of scan is helpful if you frequently switch between system partitions or you have several programs that have never been scanned before.
- **Deep**. An analytical scan that searches for all types of threats, including rootkits and inactive malware. This is the default scan that runs from the main panel or system tray.
- Custom. A customized scan of files and folders (see the instructions below).

#### To run a custom scan:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security.
- **3** From the Scan tab, click **Custom scan**.

Scan My Computer         Custom scan       Change scan schedule         Custom scan       Change scan settings         Most Recent Scan       Ime:         Time:       21 hours ago         Duration:       1m 53s         Files scanned:       25,030         Total Scan Statistics       (Reset Scan Statistics)         Total Scans:       48         Threats Removed:       0         Active Threats:       0	Overview	Scan	Shields Firewall	Quarantine	
Custom scan       Change scan schedule       Change scan settings         Most Recent Scan       Ime:       21 hours ago         Duration:       1m 53s         Files scanned:       25,030         Total Scan Statistics       (Reset Scan Statistics)         Total Scans:       48         Threats Removed:       0	PC Security				
Most Recent Scan         Time:       21 hours ago         Duration:       1m 53s         Files scanned:       25,030         Total Scan Statistics       (Reset Scan Statistics)         Total Scans:       48         Threats Removed:       0	dentity & Privacy	Scan My Compute	er		
Time:     21 hours ago       Duration:     1m 53s       Files scanned:     25,030       Total Scan Statistics     (Reset Scan Statistics)       Total Scans:     48       Threats Removed:     0	Backup & Sync	Custom scan Change s	can schedule Change scan set	ings	
Duration:     1m 53s       Files scanned:     25,030       Total Scan Statistics     (Reset Scan Statistics)       Total Scans:     48       Threats Removed:     0	System Tools	Most Recent Scan			
Files scanned:     25,030       Total Scan Statistics     (Reset Scan Statistics)       Total Scans:     48       Threats Removed:     0		Time:	21 hours ago		
Total Scan Statistics     (Reset Scan Statistics)       Total Scans:     48       Threats Removed:     0		Duration:	1m 53s		
Total Scans: 48 Threats Removed: 0		Files scanned.	25,030		
Threats Removed: 0		Total Scan Statistics	(Reset Scan Statistics)		
		Total Scans:	48		
Active Threats: 0		Threats Removed:	0		
		Active Threats:	0		
		Threats Removed:	48 0		
	etting:s				

4 In the Customized Scan dialog, select the radio button for the type of scan you want to perform. If you want to select specific files or drives, choose **Custom**. Then you can either drag/drop files into this dialog or click the **Add File/Folder** button to select the directories and files you want.

JSt	omized S	can	
0	Quick	Surface scan of files in active memory	
0	Full	Scan all local hard drives	
0	Deep	Scan for rootkits, trojans, and other threats (Recommended)	
•	Custom	Scan only the files and folders selected below:	
F	iles and folde	ers to scan	Add File / Folder
C:V	lanagement		Remove
		Scan	Close

**5** Click the **Scan** button to launch the scan.

### Changing the scan schedule

Webroot SecureAnywhere launches scans automatically every day, at about the same time you installed the software. If desired, you can change the scan schedule to run at different times.

#### To change the scan schedule:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help Do Support	

3 In the Settings dialog, click Scan Schedule.

Settings			8 2
Basic Configuration	Enable Scheduled	Scans	
Scan Schedule	Scan Frequency:	Scan every day	
Scan Settings	Time:	Scan at 5:00 pm when resources are available	
Self Protection			
Access Control		up if the computer is off at the scheduled time progress window during scheduled scans	
Proxy	<ul> <li>Only notify me</li> </ul>	a if an infection is found during a scheduled scan	
Heuristics	Do not perform	n scheduled scans when on battery power	
Realtime Shield		n scheduled scans when a full screen application or gar e time of scheduled scans up to one hour for distributed	
Behavior Shield	Perform a sch	eduled Quick Scan instead of a Deep Scan	
Core System Shield			
Web Threat Shield			
Identity Shield			
Import / Export	Reset to Defaults	Save All	Close

- 4 Make sure the **Enable Scheduled Scans** checkbox is selected.
- 5 In the **Scan Frequency** field, select one of the following options: every day, a day of the week, or when you boot up (turn on your computer).
- 6 In the **Time** field, select an approximate time for the scan to launch.

**Note**: The scan will launch when computer resources are available, generally within an hour of the time you select.

7 If you want to change one of the schedule settings, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click **Save All**.

The settings are described in the table below.

Scan schedule options		
Scan on bootup if the computer is off at the scheduled time	Launches a scheduled scan within an hour after you turn on your computer. If this option is disabled, Webroot SecureAnywhere ignores missed scans.	
Hide the scan progress window during scheduled scans	Runs scans silently in the background. If this option is disabled, a window opens and shows the scan progress.	
Only notify me if an infection is found during a scheduled scan	Opens an alert only if it finds a threat. If this option is disabled, a small status window opens when the scan completes, whether a threat was found or not.	
Do not perform scheduled scans when on battery power	Helps conserve battery power. If you want Webroot SecureAnywhere to launch scheduled scans when you are on battery power, deselect this option.	
Do not perform scheduled scans when a full screen application or game is open	Ignores scheduled scans when you are viewing a full-screen application (such as a movie) or a game. Deselect this option if you want scheduled scans to run anyway.	
Randomize the time of scheduled scans up to one hour for distributed scanning	Determines the best time for scanning (based on available system resources) and runs the scan within an hour of the scheduled time. If you want to force the scan to run at the exact time scheduled, deselect this option.	
Perform a scheduled Quick Scan instead of a Deep Scan	Runs a quick scan of memory. We recommend that you keep this option deselected, so that deep scans run for all types of malware in all locations.	

## **Changing scan settings**

Scan settings provide advanced users with a little more control over scanning performance.

#### To change the scan settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 At the bottom left, click **Settings**.



3 In the Settings dialog, click Scan Settings.

Settings		920	23
Basic Configuration	Senable Realtime Master Boot Record (MBR) Scanning		
Scan Schedule	C Enable Enhanced Rootkit Detection		
Scan Settings	Enable "right-click" scanning in Windows Explorer		
	Update the currently scanned folder immediately as scanned		
Self Protection	<ul> <li>Favor low memory usage over fast scanning</li> </ul>		
Access Control	Favor low CPU usage over fast scanning		
Proxy	Save non-executable file details to scan logs		
and the second	Show the "Authenticating Files" popup when a new file is scanned on-exe	cution	
Heuristics	Scan archived files		
Realtime Shield			
Behavior Shield			
Core System Shield			
Web Threat Shield			
Identity Shield			
Import / Export	Reset to Defaults Save All	Close	

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click **Save All**.

Scan settingsEnable Realtime Master Boot<br/>Record (MBR) ScanningProtects your computer against master boot record (MBR)<br/>infections. An MBR infection can modify core areas of the<br/>system so that they load before the operating system and can<br/>infect the computer. We recommend that you keep this option<br/>selected. It adds only a small amount of time to the scan.Enable Enhanced Rootkit<br/>DetectionChecks for rootkits and other malicious software hidden on your<br/>disk or in protected areas. Spyware developers often use rootkits<br/>to avoid detection and removal. We recommend that you keep<br/>this option selected. It adds only a small amount of time to the<br/>scan.

The settings are described in the table below.

Scan settings <i>(continued)</i>		
Enable "right-click" scanning in Windows Explorer	Enables an option for scanning folder in the Windows Explorer Favorites Desktop Restore previous versions Open folder location Scan with Webroot	•
Update the currently scanned folder immediately as scanned	Displays a full list of files as W each one. If you want to increas deselect this option so that file second on the panel. Webroot S files, just not take the time to sh	se scan performance slightly, names only update once per ecureAnywhere will still scan all
Favor low memory usage over fast scanning	Reduces RAM usage in the bac during scans, but scans will also option to run faster scans and u	o run a bit slower. Deselect this
Favor low CPU usage over fast scanning	Reduces CPU usage during sca slower. Deselect this option to a	
Save non-executable file details to scan logs	Saves all file data to the scan log, resulting in a much larger log file. Keep this option deselected to save only executable file details to the log.	
Show the "Authenticating Files" pop-up when a new file is scanned on-execution	Opens a small dialog whenever time. Keep this option deselected dialog.	you run a program for the first ed if you do not want to see this
Scan archived files	Scans compressed files in zip, r	ar, cab, and 7-zip archives.

## 3: Shields

Shields monitor functions related to web browsing and system activity. If a suspicious item tries downloading or running on your computer, the shields automatically block and quarantine the item. For some types of shields, an alert asks if you want to continue the download or block it.

**Note:** If an alert opens and you aren't certain whether to allow or block the detected item, your safest action is to block it. The file name is displayed in the alert box. Write down the file name and do an Internet search on that file or contact Webroot support at <u>https://www.webrootanywhere.com/support</u>.

If you want to change the shielding actions, see the following topics:

	About shields	page 26
▶	Changing Realtime shield settings	page 27
▶	Changing Behavior shield settings	page 29
▶	Changing Core System shield settings	page 31
▶	Changing Web Threat shield settings	page 33

### **About shields**

Shields constantly monitor activity while you surf the Internet and while you work on your computer. The shields protect your computer from malware and viruses, as well as settings for your browser and the Windows system. Webroot has preconfigured the shields for you, based on our recommended settings. You do not need to configure any settings yourself.

To view the shield status, click **PC Security** and the **Shields** tab. Each shield setting is displayed in this panel. A green button next to the shield name indicates the shield is **on**. We recommend that you keep all shields enabled; however, you can disable a shield by clicking the green button.

Overview		
PC Security	Scan Shields Firewall	Quarantine
lentity & Privacy	Realtime Shield is On	Change Settings
ackup & Sync	Behavior Shield is On	Change Settings
ystem Tools	Core System Shield is On	Change Settings
	Web Threat Shield is On	Change Settings
lick to turn on and off		
	Heuristics (Advanced)	
	You can adjust the sensitivity of the Heuristic Shields.	
	Edit Heuristics	
y Account		
ettings		

Shields run in the background without disrupting your work. If a shield detects an item that it classifies as a potential threat or does not recognize, it opens an alert. The alert asks if you want to allow the item to run or you want to block it.

Filename	
C:\mai.exe	
View event details	Blocking in 59 second
It is recommended that yo	Block this event if you are unfamiliar with this program.

If you recognize the file name and you are purposely downloading it (for example, you were in the process of downloading a new toolbar for your browser), click **Allow** to continue. If you were *not* trying to download anything, you should click **Block**. As you surf Internet sites, you could be targeted for a drive-by download, where an unwanted program launches and silently installs on your computer as you view pages.

### **Changing Realtime shield settings**

The Realtime shield blocks known threats that are listed in Webroot's threat definitions and community database. If the shield detects a suspicious file, it opens an alert and prompts you to block or allow the item. If it detects a known threat, it immediately blocks and quarantines the item before it causes damage to your computer or steals your information.

#### To change shield settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account
Settings
Help 20 Support

**3** From the Settings dialog, click **Realtime Shield**.

Settings		8 23
Basic Configuration	Enable Predictive Offline Protection from the central Webroot d	latabase
Scan Schedule	Remember actions on blocked files	
Scan Settings	Automatically quarantine previously blocked files	
	Automatically block files when detected on execution	
Self Protection	Scan files when written or modified	
Access Control	Block threats automatically if no user is logged in	
Proxy		
Heuristics		
Realtime Shield		
Behavior Shield		
Core System Shield		
Web Threat Shield		
Identity Shield		
Import / Export	Reset to Defaults Save All	Close

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click the **Save All** button.

**Note:** We recommend that you keep Webroot's default settings. If you make changes and decide you want to return to the recommended settings, click the **Reset to Defaults** button.

The settings are described in the table below.

Realtime shield settings		
Enable Predictive Offline Protection from the central Webroot database	Downloads a small threat definition file to your computer, which protects your computer even when it's offline. We recommend that you keep this option selected.	
Remember actions on blocked files	Remembers how you responded in an alert (allowed a file or blocked it) and won't prompt you again when it encounters the same file. If this option is deselected, Webroot SecureAnywhere opens an alert every time it encounters the file in the future. (If you blocked a file and want it restored, you can retrieve it from quarantine.)	
Automatically quarantine previously blocked files	Opens an alert when it encounters a threat and gives you the option of blocking it and sending it to quarantine. If this option is deselected, you must run a scan manually to remove a threat.	
Automatically block files when detected on execution	Automatically blocks threats and sends them to quarantine. If this option is deselected, you must respond to alerts about detected threats.	
Scan files when written or modified	Scans any new or modified files that you save to disk. If this option is deselected, it ignores new file installations (however, it will still alert you if a threat tries to launch).	
Block threats automatically if no user is logged in	Stops threats from executing even when you are logged off. Threats are sent to quarantine without notification.	

### **Changing Behavior shield settings**

The Behavior shield analyzes the applications and processes running on your computer. If it detects a suspicious file, it opens an alert and prompts you to block or allow the item. If it detects a known threat, it immediately blocks and quarantines the item before it causes damage to your computer or steals your information.

#### To change shield settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help 20 Support	

**3** From the Settings dialog, click **Behavior Shield**.

Settings		8	23
Basic Configuration	Sector Assess the intent of new programs before allowing them to execute		
Scan Schedule	<ul> <li>Enable advanced behavior interpretation to identify complex threats</li> </ul>		
Scan Settings	Track the behavior of untrusted programs for advanced threat removal		
	Automatically perform the recommended action instead of showing warning m	essages	
Self Protection	☑ Warn if untrusted programs attempt low-level system modifications when offli	ne	
Access Control			
Proxy			
Heuristics			
Realtime Shield			
Behavior Shield			
Core System Shield			
Web Threat Shield			
Identity Shield			
			ŝ
Import / Export	Reset to Defaults Save All Cit	56	I.

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click the **Save All** button.

**Note:** We recommend that you keep Webroot's default settings. If you make changes and decide you want to return to the recommended settings, click the **Reset to Defaults** button.

The settings are described in the table below.

Behavior shield settings	
Assess the intent of new programs before allowing them to execute	Watches the program's activity before allowing it to execute. If it appears okay, Webroot SecureAnywhere allows it to launch and continues to monitor its activity.
Enable advanced behavior interpretation to identify complex threats	Employs a thorough analysis of a program to examine its intent. (For example, a malware program might perform suspicious activities like modifying a registry entry, then sending an email.)
Track the behavior of untrusted programs for advanced threat removal	Watches programs that have not yet been classified as legitimate or as malware.
Automatically perform the recommended action instead of showing warning messages	Does not prompt you to allow or block a potential threat. Webroot SecureAnywhere will determine how to manage the item.
Warn if untrusted programs attempt low-level system modifications when offline	Opens an alert if an unclassified program attempts to make changes to your system when you are offline. (Webroot SecureAnywhere cannot check its online threat database if you are disconnected from the Internet.)

## **Changing Core System shield settings**

The Core System shield monitors the computer system structures and makes sure malware has not tampered with them. If it detects a suspicious file trying to make changes, it opens an alert and prompts you to block or allow the item. If it detects a known threat, it immediately blocks and quarantines the item before it causes damage to your computer or steals your information.

#### To change shield settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account
Settings
Help 20 Support

**3** From the Settings dialog, click **Core System Shield**.

Settings		8	23
Basic Configuration	Assess system modifications before they are allowed to take place		
Scan Schedule	<ul> <li>Detect and repair broken system components</li> </ul>		
Scan Settings	Prevent untrusted programs from modifying kernel memory		
	<ul> <li>Prevent untrusted programs from modifying system processes</li> </ul>		
Self Protection	Verify the integrity of the LSP chain and other system structures		
Access Control	Prevent any program from modifying the HOSTS file		
Proxy			
Heuristics			
Realtime Shield			
Behavior Shield			
Core System Shield			
Web Threat Shield			
Identity Shield			
Import / Export	Reset to Defaults Save All	Close	

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click the **Save All** button.

**Note:** We recommend that you keep Webroot's default settings. If you make changes and decide you want to return to the recommended settings, click the **Reset to Defaults** button.

The settings are described in the table below.

Core System shield settings			
Assess system modifications before they are allowed to take place	Intercepts any activity that attempts to make system changes, such as a new service installation.		
Detect and repair broken system components	Locates corrupted components, such as a broken Layered Service Provider (LSP) chain or a virus-infected file, then restores the component or file to its original state.		
Prevent untrusted programs from modifying kernel memory	Stops unclassified programs from changing the kernel memory. The kernel is the central component of most computer operating systems. It acts as a bridge between applications and data processing done at the hardware level.		
Prevent untrusted programs from modifying system processes	Stops unclassified programs from changing the system processes.		
Verify the integrity of the LSP chain and other system structures	Monitors the Layered Service Provider (LSP) chain and other system structures to make sure malware does not corrupt them.		
Prevent any program from modifying the HOSTS file	Stops spyware from attempting to add or change the IP address for a website in the hosts file. It opens an alert where you can block or allow the changes. The hosts file is a Windows file that helps direct your computer to a website using Internet Protocol (IP) addresses.		

### **Changing Web Threat shield settings**

The Web Threat shield protects your system as you surf the Internet. If it detects a website that may be a threat, it opens an alert that allows you to decide whether you want to block the site or continue despite the warning. When you use a search engine, this shield analyzes all the links on the search results page and then displays an image next to each link that signifies whether it's a trusted site (green checkmark) or a potential risk (red X).

#### To change shield settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help 20 Support	

3 In the Settings dialog, click Web Threat Shield.

Settings	2 8
Basic Configuration	Analyze search engine results and identify malicious websites before visitation
Scan Schedule	Enable deep content analysis
Scan Settings	Look for malware on websites before visitation
Self Protection	Cook for exploits in website content before visitation
Access Control	
Proxy	Website Filter
Heuristics	View/edit the list of blocked websites to change how they should be handled or add new websites to block.
Realtime Shield	
Behavior Shield	
Core System Shield	
Web Threat Shield	
Identity Shield	
Import / Export	Reset to Defaults Save All Close

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box).

**Note:** We recommend that you keep Webroot's default settings. If you make changes and decide you want to return to the recommended settings, click the **Reset to Defaults** button.

The settings are described in the following table.

Web Threat shield settings			
Analyze search engine results and identify malicious websites before visitation	When you use a search engine, Webroot SecureAnywhere analyzes all links displayed on the search results page by running the URLs through its malware-identification engine. It then displays an image next to each link that signifies its risk level.		
	For example, if a site is known for spreading malware infections, it displays a "Known Threat" image next to the link.		
Enable deep content analysis	Analyzes all data traffic on your computer as you visit websites. If threats try to install, it blocks their activity.		
Look for malware on websites before visitation	When you enter the URL for a website in your browser's address bar or click on a link to a site, Webroot SecureAnywhere runs the URL through its malware-identification engine. If the site is associated with malware, it blocks it from loading in your browser.		
Look for exploits in website content before visitation	Looks for cross-site scripting attacks that may try to redirect you to a different website.		

5 If you want to create a list of websites to always block or always allow, click View Websites. In the dialog, enter a website name in the field (in the form of www.sitename.com) and click Add Website. In the table, select whether you want to allow this website (click the Allow radio button) or you want to block it (click the Block radio button). When you're done, click Close.

Website Filter		U	R
Enter the website address to configure (e.g. www.webroot.com)	Ad	d Website	
Website	Allow	Block	
www.BADSITE.com	0	۰	
Remove		Close	

6 When you're done with Web Threat settings, click the **Save All** button.

## 4: Firewall

You can use the Webroot firewall to monitor data traffic and block potential threats. The Webroot firewall, when used with the your computer's built-in Windows firewall, provides thorough protection for your computer system and your security.

The Webroot firewall is already configured with our recommended settings. However, if you would like to change the firewall options, see the following topics:

• About the firewall	page 36
• Changing firewall alert settings	page 37
Managing network applications	page 38

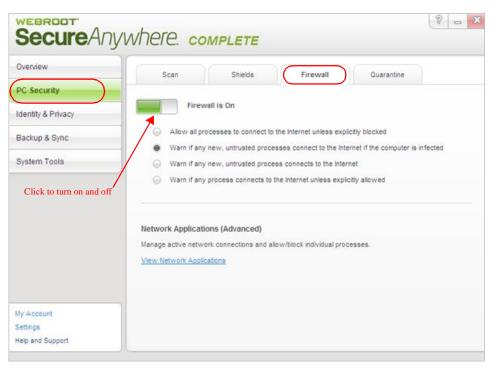
### About the firewall

The Webroot firewall monitors data traffic traveling out of your computer ports. It looks for untrusted processes that try to connect to the Internet and steal your personal information. It works with the Windows firewall, which monitors data traffic coming into your computer. With both the Webroot and Windows firewall turned on, your data has complete inbound and outbound protection.

You should not turn off either the Windows firewall or the Webroot firewall. If they are disabled, your system is open to many types of threats whenever you connect to the Internet or to a network. These firewalls can block malware, hacking attempts, and other online threats before they can cause damage to your system or compromise your security.

The Webroot firewall is preconfigured to filter traffic on your computer. It works in the background without disrupting your normal activities. If the firewall detects any unrecognized traffic, it opens an alert where you can block the traffic or allow it to proceed.

We recommend that you keep the firewall enabled. However, you can disable it by clicking **PC Security** and the **Firewall** tab. Click the green button to turn it off. (A green button indicates the shield is **on**; a gray button indicates the shield is **off**.)



### **Changing firewall alert settings**

You can adjust how the firewall manages processes and whether it should open an alert when it does not recognize a process.

#### To change firewall alert settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security.
- **3** Click the **Firewall** tab.
- 4 Click a radio button to select an alerting method.

Overview	Scan	Shields	Firewall	Quarantine
C Security				
dentity & Privacy	Firew	vall is On		
Backup & Sync			the internet unless explicit	tly blocked let if the computer is infected
System Tools			esses connect to the interne	
Click to select an alerting method	Network Applicati	ons (Advanced) ork connections and a	the internet unless explicit	• 2010-101
ly Account				
Settings Help and Support				

#### **Managing network applications**

To protect your computer from hackers and other threats, the firewall monitors processes that attempt to access the Internet. It also monitors the ports used for communicating with the Internet. You have control over whether Webroot SecureAnywhere will allow or block certain processes and port communications.

#### To change settings for active connections:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 From the main interface, click **PC Security**.
- **3** Click the **Firewall** tab.
- 4 At the bottom of the panel, click View Network Applications.

Overview	Scan Shields Firewall Quarantine
PC Security	Firewall is On
Backup & Sync	Allow all processes to connect to the internet unless explicitly blocked
System Tools	Warn if any new, untrusted processes connect to the internet if the computer is infected     Warn if any new, untrusted process connects to the internet     Warn if any process connects to the internet unless explicitly allowed
	Network Applications (Advanced) Manage active network connections and allow/block individual processes. View Network Applications
/y Account	
Settings	

The Network Applications dialog opens.

**5** Click on a radio button to allow or block a process, or to allow or close a port.

•	
	0
af 💮	0
Allow	Close
	0
	0
	Allow

The Webroot quarantine is a holding area for potential threats found during scan and shielding activities. Items in quarantine are rendered inoperable and cannot harm your computer. You do not need to delete them, unless you want to conserve disk space. You can also restore items from quarantine, if necessary.

To manage file detection and perform some advanced quarantining functions, see the following topics:

▶	About quarantine	page 42
►	Managing quarantined items	page 43
►	Managing file detection	page 45
▶	Using antimalware tools	page 47
▶	Saving a threat log	page 49

### About quarantine

As Webroot SecureAnywhere scans and shields your computer, it removes all items associated with threats from their current locations. It then disables their operation and moves them to a holding area, called quarantine. While in quarantine, threats can no longer harm your computer or steal your information.

Your safest action is to keep items in quarantine until you have a chance to test your computer and determine if all programs still work properly after the scan. If you discover that some legitimate programs cannot function after an item was moved to quarantine, you can restore the item to its original location.

verview	Scan	Shields	Firewall	Quarantine
security	View Quarantine Webroot quarar	ntines threats after it re	emoves them in cas	se you want to review them later.
ckup & Sync	You can view th	is list without risking t	he security of your c	omputer.
ystem Tools	View Quaran	Save Thr	eat Log	
			s files on your comp	uter (e.g. to manually block
	Antimalware Too	ls		
	Perform actions components.	on your computer to	assist with removin	g infections or dormant malware
/ Account	View Tools	]		
telp and Support				

To view and manage quarantined items, click PC Security and the Quarantine tab.

### Managing quarantined items

Once items are moved to quarantine, they are disabled and cannot harm your computer. However, you may want to delete or restore quarantined items in the following circumstances:

- If you want to conserve disk space, you can delete the items permanently.
- If you discover that a program is not working correctly without the quarantined item, you can restore it. In rare cases, a piece of spyware is an integral part of a legitimate program and is required to run that program.

#### To view and manage items in quarantine:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security, then click the Quarantine tab.
- **3** Click the **View Quarantine** button.

Overview	Scan	Shields	Firewall	Quarantine
C Security	View Quarantine			
entity & Privacy				ase you want to review them later.
ackup & Sync		s list without risking t		computer.
ystem Tools	View Quaran	tine Save Thr	eat Log	
	Detection Configu	iration		
		how Webroot detects ns or allow others).	s files on your com	puter (e.g. to manually block
		is of allow others).		
	Configure			
	Antimalware Too	ls		
	Perform actions components.	on your computer to	assist with removi	ng infections or dormant malware
ly Account	View Tools			
Settings				

The Quarantine panel shows the name of the item, its original location, and the date and time it was quarantined.

	8
Time	
Tue 2011-06-14 10:02:08	

- 4 If you want to delete or restore the item, click in its checkbox to select it. Then do either of the following:
  - If you want to remove the item permanently, click **Erase**. Be aware that after erasing it, you can never restore the item.
  - If you want to move the item back to its original location, click **Restore**. When an item is restored, Webroot SecureAnywhere will no longer detect it during scans. If you want the item to be detected again in the future, you can change its detection rules (see "Managing file detection" on page 45).

### **Managing file detection**

If you want more control over scans and shielding when Webroot SecureAnywhere encounters a specific executable file, you can use Detection Configuration to specify one of the following actions:

- Allow. Ignore the file during scans and shielding.
- Block. Stop a file from executing or being written to your computer.
- Monitor. Watch the program to determine if it is legitimate or related to malware.

Detection configuration acts as an override to Webroot SecureAnywhere's default scanning and shielding behavior.

#### To use Detection Configuration:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security, then click the Quarantine tab.
- **3** Under Detection Configuration, click the **Configure** button.

Scan	Shields	Firewall	Quarantine
View Outerantine			
	tines threats after it re	moves them in cas	e you want to review them later.
You can view this	s list without risking t	he security of your c	omputer.
View Quarant	Save Thr	eat Log	
You can change	how Webroot detects	s files on your comp	uter (e.g. to manually block
	View Quarantine Webroot quaran You can view thi View Quarant Detection Configu You can change specific program	View Quarantine Webroot quarantines threats after it re You can view this list without risking th View Quarantine Save Thre Detection Configuration You can change how Webroot detects specific programs or allow others).	View Quarantine Webroot quarantines threats after it removes them in case You can view this list without risking the security of your of View Quarantine Save Threat Log Detection Configuration You can change how Webroot detects files on your comp specific programs or allow others).

The Detection Configuration panel opens.

Threat	Allow	Block	Monitor
wmplayer.exe in clorogram files\windows media player\	۰	0	Θ

4 You can add executable files to this list. (Executable files typically have an extension of exe, dll, sys, drv, or com.) To add files, click the **Add File** button. You can also drag and drop a file from Explorer.

The file name appears in the Threat column. (If Webroot SecureAnywhere detected other copies of this file with different file names, it only shows the file name that it last detected.)

5 In the right column, select the radio button for either Allow, Block, or Monitor.

If you want to clear the list, click the **Remove all** button.

### Using antimalware tools

Webroot SecureAnywhere provides tools for manually removing threats and for performing actions associated with threat removal. You should only use these tools if you are an advanced user or if Webroot Support is assisting you. These tools allow you to:

- Target a file for scanning and removal, while also removing its associate registry links (if any).
- Launch a removal script with the assistance of Webroot Support.
- Reboot after removing a threat yourself or using a removal script.
- Reset your wallpaper, screensavers, and system policies.

#### To access and use these tools:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security, then click the Quarantine tab.
- **3** Under Antimalware Tools, click the **View Tools** button.

Overview	Scan	Shields	Firewall	Quarantine
C Security				
fentity & Privacy	View Quarantine Webroot guaran	itines threats after it r	emoves them in c	ase you want to review them later.
lackup & Sync		is list without risking t		
System Tools	View Quaran	tine Save Thr	eat Log	
	Detection Config	iration		
	You can change	how Webroot detect	s files on your com	nputer (e.g. to manually block
	specific program	ns or allow others).		
	Configure			
	Antimalware Too	Is		
		on your computer to	assist with remov	ing infections or dormant malware
	components.			
ly Account Settings	View Tools	)		
Help and Support				

#### The Antimalware Tools panel opens.

Antimalware Tools	S.
Reset desktop wallpaper	
Reset screensaver	
Reset system policies (i.e. enable Task Manager)	
Reboot in Safe Mode	
Perform an immediate system reboot (use caution)	Run Tools
Manual Threat Removal You can remove files using Webroot and automatically remove associated registry links.	Select a file
Removal Script	
If a Webroot researcher has instructed you to execute a Removal script, select the script to begin.	Select Script
nanna na an go, annan una an go an ràght.	Close

See the table below for descriptions and instructions.

Antimalware tools	
Reset desktop wallpaper	If your computer was recently infected with malware that changed your wallpaper, click the checkbox and click <b>Run Tools</b> .
Reset screensaver	If your computer was recently infected with malware that changed your screensaver, click the checkbox and click <b>Run Tools</b> .
Reset system policies	If your computer was recently infected with malware that changed your system policies, click the checkbox and click <b>Run Tools</b> .
Reboot in Safe Mode	If Webroot Support instructs you to reboot your computer in Safe Mode, click the checkbox and click <b>Run Tools</b> .
Perform an immediate system reboot	To reboot your system after threat removal, click the checkbox and click <b>Run Tools</b> .
Manual Threat Removal	To scan a specific file for threats, click <b>Select a file</b> . In the Windows Explorer dialog, select a file and click <b>Save</b> . Webroot SecureAnywhere launches a scan. When it's complete, reboot your system.
Removal Script	After Webroot Support sends you a removal script, save it to your computer. Click <b>Select Script</b> to launch the tool.

### Saving a threat log

If you want to investigate an infection with Webroot Support, you can save a threat log and send it to Webroot. The threat log shows details about threats removed from your computer.

#### To save a threat log:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click PC Security, then click the Quarantine tab.
- 3 Under View Quarantine, click the Save Threat Log button.

Overview	Scan	Shields	Firewall	Quarantine
PC Security	View Ouarantine			
tentity & Privacy				e you want to review them later.
lackup & Sync		is list without risking the s		omputer.
System Tools	View Quaran	tine Save Threat	Log	
			es on your comp	uter (e.g. to manually block
	Antimalware Too	ls		
	Perform actions components.	on your computer to ass	ist with removing	g infections or dormant malware
/ly Account Settings	View Tools	]		

4 In the dialog, select a folder location for the log and click **Save**.

# **6: Identity Protection**

You can use the Identity shield to safely surf the Internet and enter sensitive data in applications. The Identity shield watches for any suspicious activity that may indicate an outside program is attempting to steal information from your computer.

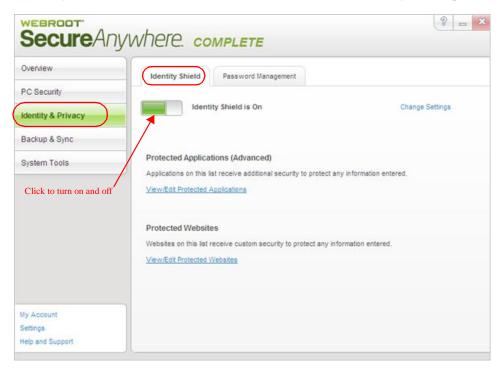
To configure advanced Identity shield protection, see the following topics:

• About the Identity shield	. page 52
Changing Identity shield settings	. page 53
• Managing protected applications	. page 55
Managing protected websites	. page 57

### About the Identity shield

The Identity shield protects you from identity theft and financial loss. It ensures that your sensitive data is protected, while safe-guarding you from keyloggers, screen-grabbers and other information-stealing techniques typically employed by financial malware.

Webroot has already configured the Identity shield for you. However, you can adjust the security levels if you want. (Click **Identity & Privacy** to access the Identity Shield panel.)



### **Changing Identity shield settings**

The Identity shield protects sensitive data that may be exposed during your online transactions. If desired, you can change the behavior of the Identity shield and control what it blocks.

#### To change Identity shield settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help Do Support	

**3** In the Settings dialog, click **Identity Shield**.

Settings		8	23
Basic Configuration	<ul> <li>Look for identity threats online</li> </ul>		
Scan Schedule	<ul> <li>Analyze websites for phishing threats</li> </ul>		
Scan Settings	Verify websites when visited to determine legitimacy		
	Verify the DNS/IP resolution of websites to detect Man-in-the-Middle attacks		
Self Protection	Block websites from creating high risk tracking information		
Access Control	<ul> <li>Prevent programs from accessing protected credentials</li> </ul>		
Proxy	Warn before blocking untrusted programs from accessing protected data		
Heuristics	<ul> <li>Allow trusted screen capture programs access to protected screen contents</li> </ul>		
Realtime Shield			
Behavior Shield			
Core System Shield			
Web Threat Shield			
Identity Shield			
Import / Export	Reset to Defaults Save All Clos	e	

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click the **Save All** button.

**Note**: We recommend that you keep Webroot's default settings. If you make changes and decide you want to return to the recommended settings, click the **Reset to Defaults** button.

The settings are described in the table below.

Identity shield settings	
Look for identity threats online	Analyzes websites as you browse the Internet or open links. If the shield detects any malicious content, it blocks the site and opens an alert.
Analyze websites for phishing threats	Analyzes websites for phishing threats as you browse the Internet or open links. If the shield detects a phishing threat, it blocks the site and opens an alert. Phishing is a fraudulent method used by criminals to steal personal information. Typical scams might include websites designed to resemble legitimate sites, such as PayPal or a banking organization, which trick you into entering your credit card number.
Verify websites when visited to determine legitimacy	Analyzes the IP address of each website to determine if it has been redirected or is on our blacklist. If the shield detects an illegitimate website, it blocks the site and opens an alert.
Verify the DNS/IP resolution of websites to detect Man-in-the- Middle attacks	Looks for servers that could be redirecting you to a malicious website (man-in-the-middle attack). If the shield detects a man- in-the-middle attack, it blocks the threat and opens an alert.
Block websites from creating high risk tracking information	Blocks third-party cookies from installing on your computer if the cookies originate from malicious tracking websites. Cookies are small bits of text generated by a web server and then stored on your computer for future use. Cookies can contain everything from tracking information to your personal preferences.
Prevent programs from accessing protected credentials	Blocks programs from accessing your login credentials (for example, when you type your name and password or when you request a website to remember them).
Warn before blocking untrusted programs from accessing protected data	Opens an alert any time malware attempts to access data, instead of blocking known malware automatically. (This option is for technical users only; we recommend that you keep this option disabled so the program does not open numerous alerts.)
Allow trusted screen capture programs access to protected screen contents	Allows you to use legitimate screen capture programs, no matter what content is displayed on your screen.

### **Managing protected applications**

You can provide additional security for software applications that may contain confidential information, such as Instant Messaging clients or tax preparation software. By protecting these applications, you secure them against information-stealing Trojans like keyloggers, man-in-the-middle attacks, and clipboard stealers.

As you work on your computer, Webroot SecureAnywhere automatically adds web browsers and applications to the Protected Applications list. It assigns applications to one of these levels of protection:

- **Protect**. "Protected applications" are secured against information-stealing malware, but also have full access to data on the system. By default, web browsers are assigned to the "protected" status. If desired, you might also want to add other software applications to "protected," such as financial management software. When you run a protected application, the Webroot icon in the system tray displays a padlock **@**.
- Allow. "Allowed applications" are not secured against information-stealing malware, and also have full access to protected data on the system. Many applications unintentionally access protected screen contents or keyboard data without malicious intent when running in the background. If you trust an application that is currently marked as "Deny," you can change it to "Allow."
- **Deny**. "Denied applications" cannot view or capture protected data on the system, but can otherwise run normally.

#### To manage the application list and specify levels of protection:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click Identity & Privacy.
- 3 From the Identity Shield tab, click View/Edit Protected Applications.

SecureAr	nywhere. complete	8 <u>-</u> ×
Overview	Identity Shield Password Management	
PC Security Identity & Privacy	Identity Shield is On	Change Settings
Backup & Sync		
System Tools	Protected Applications (Advanced) Applications on this list receive additional security to protect any View/Edit Protected Applications	y information entered.
	Protected Websites	
	Websites on this list receive custom security to protect any info View/Edit Protected Websites	rmation entered.
My Account Settings		
Help and Support		

The Protected Applications panel opens. This panel shows the web browsers on your system and any other applications that you run on the computer.

Application	Protect	Allow	Deny
rundll32.exe in c:\windows\system32	0	0	•
msiexec.exe in c:\windows\system32			
ava.exe in c:\windows\system32	0	0	۰
cmd.exe in c:\windows\system32			•
explore.exe in c:\program files\internet explorer		0	0
firefox.exe in c:\program files\mozilla firefox			
chrome.exe in c:\documents and settings\jgallagher\local settings\applicati\application		0	$\odot$
robohtml.exe in c:\program files\adobe\adobe robohelp 9\robohtml			
vmware.exe in c:\program files\vmware\vmware workstation	0	0	٠
communicator.exe in c:\program files\microsoft office communicator			
snagit32.exe in c:\program files\techsmith\snagit 8	0	0	
wrsyncmanager.exe in c:\documents and settings\all users\application data\wrdata\pkg			
sugarsyncmanager.exe in c:lprogram files\sugarsync	0	9	۲
dreamweaver.exe in c:\program files\adobe\adobe dreamweaver cs5.5			

- 4 In the row for the application you want to modify, click the radio button for **Protect**, **Allow**, or **Deny**. (To include another application in this list, click **Add Application**, then select an executable file.)
- **5** When you're done, click **Close**.

### Managing protected websites

The Identity shield already includes the recommended security settings for specific types of websites. If desired, you can adjust security for a website to one of the following levels:

- None. Provides unfiltered access to all potentially malicious content. (Not recommended.)
- Low. Protects stored data and identifies malware in real time. You may want to use this setting if you have an application that does not work properly when the security level is set to Medium or higher.
- **Medium**. Protects your stored data while also providing software compatibility. You may want to use this setting if you have an application that does not work properly when the security level is set to High or Maximum.
- **High**. Provides strong protection against threats, while still enabling screen accessibility for impaired users (for example, allows text-to-speech programs to run normally).
- **Maximum**. Provides maximum protection against threats, but blocks screen accessibility for impaired users.

When you load a secured website, the Webroot icon in the system tray displays a padlock: <u><u>Ma</u>.</u>

**Note: The Identity shield only protects a secured website when the browser window is active in the foreground window** (the padlock is shown in the tray icon). For full protection from screen grabbers, information-stealing Trojans, and other threats, make sure the browser window is in the foreground and you see the padlock in the tray icon.

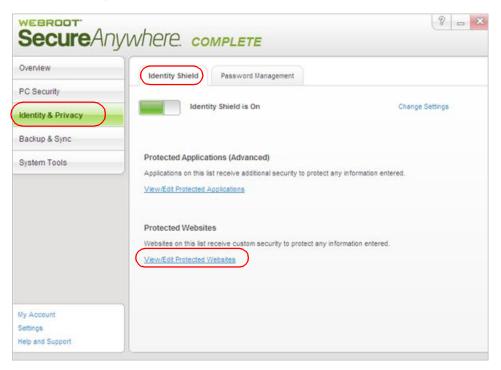
If the Identity shield encounters a website that may be a threat, it opens an alert. You can decide whether you want to stay secure (click **Block**) or continue despite the warning (click **Allow**).

	Warnin	-		
9	Blocked by po	licy		
	te is blocked b vent access.	ecause of	a policy ad	lded by the

#### To manage settings for protected websites:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click Identity & Privacy.

3 From the Identity Shield tab, click View/Edit Protected Websites.



The Protected Websites panel opens. Webroot has already applied protection policies to HTTP/HTTPS websites and some social networking sites. If you add individual websites to this list and select custom security options, Webroot first applies the HTTPS or HTTP policies, then layers your user-defined policies on top.

Enter the website address to protect (e.g. www.webroot.com)		Add Website	Remove	
Protected Websites		Source		
Configuration for HTTPS websites		Global Polic	y	
Configuration for HTTP websites		Global Polic	y .	
Facebook Social Network Protection		Global Polic	У	
Twitter Social Network Protection		Global Policy		
<ul> <li>Block phishing and known malicious websites</li> </ul>		<ul> <li>Protect browser components from external access</li> </ul>		
Protect cookies and saved website data		Protect against Man-in-the-Browser attacks		
Detect and prevent man-in-the-middle attacks		Isolate untrusted browser add-ons from data		
🖌 Protect against keyloggers 🛛 🖌 Block browser process modification attemp		ation attempts		
	X Protect against screen grabbing attacks			
Protect sensitive clipboard data			wser windows	

4 In the Protected Websites table, click in the row for the type of website you want to adjust. To include an individual site, enter the address in the field at the top of the dialog, then click **Add Website**.

**5** Adjust the slider for minimum to maximum protection configuration. As an alternative, you can also select the individual protection options by clicking on the green checkmark or red X. (A green checkmark indicates the option is on; a red X indicates the option is off.) When you're done, click **Save**. Each protection option is described below:

Website protection options		
Block phishing and known malicious websites	Alerts you to phishing sites and other malicious sites listed in our Webroot database. Phishing is a fraudulent method used by criminals to steal personal information. Typical scams might include websites designed to resemble legitimate sites, such as PayPal or a banking organization, which trick you into entering your credit card number.	
Protect cookies and saved website data	Alerts you if a malicious program attempts to gather personal data from cookies installed on your computer. Cookies are small bits of text generated by a web server and then stored on your computer for future use. Cookies can contain everything from tracking information to your personal preferences.	
Detect and prevent man-in-the middle attacks	Alerts you if a server is redirecting you to a malicious website (man-in- the-middle attack). This is a method of intercepting communications between two systems and stealing data.	
Protect against keyloggers	Stops keyloggers from recording keystrokes on your computer. Keyloggers may monitor emails, chat room dialogue, instant message dialogue, websites visited, usernames, passwords, programs run, and any other typed entries. They have the ability to run in the background, hiding their presence.	
Protect sensitive clipboard data	Stops malware programs from capturing clipboard data. The clipboard is a utility that allows you to cut and paste stored data between documents or applications.	
Protect against URL grabbing attacks	Hides your web browsing activity from malware that attempts to log the websites you visit.	
Protect browser components from external access	Hides your web browsing activity from malware that attempts to modify your browser with memory injection and other behind-the-scenes attacks.	
Protect against Man- in-the-Browser attacks	Blocks a malicious toolbar from stealing data. A man-in-the-browser attack is a Trojan that infects a web browser. It can modify pages and the content of your transactions without being detected.	
Isolate untrusted browser add-ons from data	Blocks a browser add-on (browser helper object) from stealing data. While most browser add-ons are legitimate, some can display ads, track your Internet activity, or hijack your home page.	
Block browser process modification attempts	Analyzes browser memory to see if code injection is taking place.	
Protect against screen grabbing attacks	Blocks a malicious program from viewing and capturing your screen content.	
Block suspicious access to browser windows	Blocks a malicious program from viewing and capturing data in Windows components.	

## 7: Password Management

You can use the Password Manager to automatically log in to websites that require a user name and password. The Password Manager works from your computer or mobile devices. You can also use the Password Manager to populate fields in web forms, saving you the hassle of manually entering your personal data and credit card number in fields.

**Note**: This section provides a quick overview of the Password Manager. For further instructions, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere Help and</u> <u>Product Guides</u> page.

To get started with the Password Manager, see the following topics:

• About Password Management page 62
• Downloading the Passwords component page 63
• Capturing login credentials in a website page 66
▶ Logging in to websites page 68
• Populating fields in web forms page 69
• Managing credentials in the Passwords page page 71

### **About Password Management**

The Password Manager allows you to create a secure password for all your website transactions, automatically remember your user names and passwords, and automatically fill in web forms. By using the Password Manager, you never need to remember multiple login names and passwords again.

To keep your data safe from hackers, the Password Manager encrypts all your login and password data on your local computer. Webroot uses the same encryption method employed by the US Government for Top Secret data. The encrypted data is meaningless to Webroot and to anyone else without the decryption key. This key is stored on your own computer and is created from your email address and master password. Your personal data is never sent over the Internet and is never stored on Webroot servers.

You can use the Password Manager, as follows:

1 Log in to your Webroot account from the browser toolbar. After the Passwords component downloads (see "Downloading the Passwords component" on page 63), you can log in to your Webroot account from a browser toolbar. When logged in, the Password Manager detects any information you enter in web forms and prompts you to save the data for future use.



**2** Define or capture login credentials and personal information. You can either allow the Password Manager to capture data as you enter it in a website or you can manually define the data in the SecureAnywhere website. (See "Capturing login credentials in a website" on page 66 and "Populating fields in web forms" on page 69.)



**3** Access a website that requires a login or personal data in web forms. After defining login credentials and personal information, you can log in to your Webroot account from the toolbar each time you open a browser. When you are logged in, the Password Manager automatically detects fields in a form and can log in to the website automatically. The Webroot icon appears at the end of the fields to indicate that the login information is stored in the Password Manager. (See "Logging in to websites" on page 68.)

User Name	
JolieGallagher	<b>W</b>
Password	
*****	
Log In Problem	ns logging in?

**4** Manage your website information in the SecureAnywhere website. If you want to change your login credentials for any website, you can open your SecureAnywhere account (<u>my.webrootanywhere.com</u>), click **Go to Passwords**, and edit the information. (See "Managing credentials in the Passwords page" on page 71.)

### **Downloading the Passwords component**

To begin using the Password Manager, you must first download the Passwords component.

#### To get started with the Password Manager:

1 From your computer, open the SecureAnywhere main interface (see "Using the main interface" on page 5). Click Identity & Privacy, then click the Password Management tab. If a Download and Install button appears, click the button to install the components.

**Note:** This button may not appear if the Passwords component installed along with the SecureAnywhere installation.

SecureAr	NYWHERE. COMPLETE
Overview	Identity Shield Password Management
PC Security	
Identity & Privacy	Install Password Management Your Webroot subscription entitles you to use Password Management that makes
Backup & Sync	managing your web site logons easy and more secure. Click "Download and Install" to use this feature.
System Tools	Download and Install
My Account Settings Help and Support	

2 When the download completes, you can click **Manage My Identity** to open <u>my.webrootanywhere.com</u> and begin managing your passwords online.

SecureAn	ywhere. co	OMPLETE
Overview	Identity Shield	Password Management
PC Security		
Identity & Privacy	Password Manag Password Mana	jement is On agement makes web browsing easier and more secure.
Backup & Sync		, hack-resistant passwords for website logins III in your login information for remembered websites
System Tools		sonal data in online forms automatically
My Account Settings Help and Support	Manage My Identi Manage your pe Manage I	Ay Identity

If you have not yet created a Webroot account and enabled Passwords, see "Creating a Webroot account" on page 8. When you log in to <u>my.webrootanywhere.com</u> for the first time, be sure to click **Set Up Account Now** in the Passwords panel.



Once the Passwords component downloads, a Webroot icon appears in the toolbar of your Internet Explorer or Firefox browsers. To access Password Manager functions, click on the drop-down arrow and log in to your Webroot account (use your SecureAnywhere website login credentials). The Password Manager works mainly with Internet Explorer and Firefox browsers. However, you can use some limited functions with other browsers by using bookmarklets. You can define bookmarklets in <u>my.webrootanywhere.com</u>.



For further instructions, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere</u><u>Help and Product Guides</u> page.

### Capturing login credentials in a website

To use the Password Manager, you must first define login credentials (for example, your user name and password for each website). The easiest method of capturing login credentials is to open a website and then allow the Password Manager to capture the information as you type. (You can also manually define login credentials in <u>my.webrootanywhere.com</u>.)

#### To capture login credentials from a website:

1 Open Internet Explorer or Firefox. Log in to your SecureAnywhere account by clicking the Webroot icon in your browser's toolbar, then entering your SecureAnywhere user name and password.



- 2 Open a website that requires you to log in, such as a banking site or social media site.
- 3 Enter your user name and password for the site and log in.

The Password Manager detects the user name, password, and URL, then prompts you to save the login information from a green toolbar near the top of your browser.

4 From the Webroot prompt, click Save Site.



The Add Webroot Site dialog opens with the web address already displayed in the Name field, such as "my.bank.com." (The user name, password, and URL have been saved automatically and do not appear on this dialog.)

	wwe	bro	oť
Name			
my.ba	nk.com		
Group			
Mak	e This a Favorite		
T Reg	uire Password Re	prompt	
	Login		

**5** You can specify more information about the site and how you want to access it in the future, as described in the following table:

Add Webroot Site dialog		
Name	The web address will be used for the site name, unless you want to change it to something simple, such as "My Credit Union."	
Group	You can define a name for a group or select one from the list (if you already defined groups). By defining a group, you can organize sites by categories in the Passwords page of the SecureAnywhere website, such as Banking and Shopping. If you do not enter a group, the site is categorized in a Default group.	
Make This a Favorite	If you access this site frequently, select the checkbox. You can then use the Open all Favorites option from the Passwords page.	
Require Password Reprompt	Click this checkbox if you don't want your password automatically filled in the field, and instead, want to manually enter the password yourself. This setting also requires that you enter your SecureAnywhere master password before editing the site information.	
AutoLogin	If you want to bypass the password prompt and log in automatically, select the checkbox.	

#### 6 Click the **Save Site** button.

Your password-managed sites are displayed in your online SecureAnywhere account. See "Managing credentials in the Passwords page" on page 71.

**Note**: For further instructions, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

## Logging in to websites

The next time you open a browser, make sure you are signed in to your SecureAnywhere account. When you're signed in, the Password Manager can automatically fill in the user name and password for you.

#### To log in to a website using Password Manager:

1 Open Internet Explorer or Firefox. Log in to your SecureAnywhere account by clicking the Webroot icon in your browser's toolbar, then entering your SecureAnywhere user name and password.

Internet Explorer:	Firefox:
X 🛞 Webroot - 🏷 File	· ·

2 Open a website where you previously saved login credentials with the Password Manager.

The Password Manager remembers the login credentials for you. The Webroot icon appears at the end of the fields to indicate that the login information is stored in the Password Manager. The user name and password fields are automatically filled in, unless you selected **Require Password Reprompt** in the Add Webroot Site dialog.



**Note**: For further instructions, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

### Populating fields in web forms

You can use the Password Manager to automatically populate web forms with form-fill profiles. These profiles contain personal information that you commonly enter in fields, including your name, address, and credit card information.

### To create form-fill profiles:

1 Open Internet Explorer or Firefox. Log in to your SecureAnywhere account by clicking the Webroot icon in your browser's toolbar, then entering your SecureAnywhere user name and password.

Internet Explorer:	Firefox:
🗙 阙 Webroot 🗸 🏷 File	· ·

2 From the Webroot drop-down menu, select Fill Forms, then Add Profile.

😡 Webroot - File Edit View	Favorites Tools Help	
O Logoff:	al 🙋 Web Sice Gale	
Recently Used	• ×	
Sites	•	
🔶 Open Favorites		
Fil Forms	My Visa	
Preferences	Add Profile	
🕜 Help	Add Cr at Card	
🙊 Tools	<ul> <li>Clear Forms</li> </ul>	

The Edit Form Fill Profile dialog opens.

ofile Name	1				
Personal Inform	Contact Information	on Credit Card Information	Bank Account Info	ormation Custom Fields Notes	
Title First Name Middle Name Last Name Username Gender Birthday Social Security			Company Address 1 Address 2 Address 3 City / Town County State / Province ZIP / Postal Code		
			Country Time Zone	United States (-07:00) Mountain Time (US & Canada)	~

**3** In the **Profile Name** field, enter a name that defines this profile, such as Personal Info or My Visa.

4 Enter as much information as you want in each field. (Click on the tabs for **Personal Information**, **Contact Information**, **Credit Card Information**, **Bank Account Information**, **Custom Fields**, and **Notes** to move between panels.)

The Custom Fields tab can be used to create fields that aren't listed in this Form Fill dialog. In **Text**, enter the text from a field on a web page. In **Value**, enter the information you want automatically filled into that field. (Multiple lines are allowed, but keep in mind that multiple lines can only be filled into a multi-line text box, not a single-line text box.)

If you want to require a SecureAnywhere master password before editing the form fill information, click the checkbox for **Require Password Reprompt**.

5 When you're done, click OK.

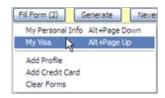
You can now use the profile to automatically fill your personal data in web fields.

**Note**: You can also view and edit form-fill profiles in the SecureAnywhere website. Log in to <u>my.webrootanywhere.com</u> and click **Go to Passwords**.

6 Access a website that requires you to enter personal information into fields (name, address, credit card, and so on).

The yellow Password Manager toolbar opens.

7 Click the Fill Form button and select the profile from the pop-up menu. (If you want to fill only specific fields, use your mouse to highlight the fields before you select the form-fill profile.) If this toolbar does not display, click the drop-down arrow next to the Webroot icon in your browser's toolbar, then select Fill Forms > profile name > Fill Form.



The Password Manager transfers any information that applies to the fields in the form.

**Note**: For further instructions, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

### Managing credentials in the Passwords page

You can manage and access all your login credentials in the Passwords page, which is part of your online Webroot account. This web page allows you to view and organize all sites, edit site information, and delete old sites you no longer use.

#### To manage credentials in the Passwords site:

- 1 Log in to <u>my.webrootanywhere.com</u>.
- 2 Click Go to Passwords.

	PCs Protected		Mobile Se	curity
	Cs Protected			
	PCs Currently Infec PCs Infected (last 24 Go to PC Security		0	2 Devices Protected 0 Devices Needing Attention 0 Devices Infected Go to Mobile Security
			Password	s
file:	s or photo albums th curely storing online f	at you are from any	****	** Securely edit your profile and password information for any of you protected Web sites from any computer with Internet access.
	Vier file: sec con	files or photo albums th securely storing online	View, download or share any of your files or photo albums that you are securely storing online from any computer with Internet access.	Go to PC Security Password View, download or share any of your files or photo albums that you are securely storing online from any computer with Internet access.

The Passwords web page opens in your browser.

me	PC Security	Mobile Security	Passwords	Backups				
	<b>O</b> Sites (26)	🤎 F	avorites (0)	A For	rm Fill profiles (1)	Password	is (0)	Myldentity actions
Find	d a site Enter a v	vord or phrase to fi	nd Sear	ch Sho	w all sites			Add site Add group
Na	me		▲ User	name	Password			Add Form Fill profile Open all Favorites
•	Default group (6)						Open all	View deleted items
•	Email (3)					Open all   Edit	Delete	View history View Never list
F	Finance (3)					Open all   Edit	Delete	Install Bookmarklets
•	Medical (1)					Open all   Edit	Delete	Import data Export data
	Networking (5)					Open all   Edit		Exportuata

**3** For further instructions on using the Passwords web page, see the *Passwords User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides page</u>.

You can use Backup & Sync to designate folders that automatically synchronize to Webroot's online repository. This repository is a collection of secure servers where your data is safely encrypted and stored. The uploaded data is available from the Backups page of the SecureAnywhere website, on all your computers with Backup & Sync configured, and on your mobile devices with the SecureSync app installed. After the initial upload, Backup & Sync monitors synchronized folders for updates made to the files (adding, editing, or deleting), then automatically uploads those changes to your SecureAnywhere account. Conversely, if you modify files from within your SecureAnywhere account, changes are synchronized back to your computer. The content between your computer and online account is always kept synchronized. You never need to manually synchronize files yourself.

**Note**: This chapter provides a quick overview of Backup & Sync. For further instructions, see the *Backups User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

To get started with Backup & Sync:

•	About Backup & Sync	page 74
▶	Downloading the Backup & Sync component	page 75
▶	Configuring synchronized folders	page 77
▶	Using the Magic Briefcase	page 79
▶	Copying files to the Web Archive	page 80
▶	Managing files in the Webroot File Manager	page 82
►	Managing files in the Backups page	page 84

# **About Backup & Sync**

With Backup & Sync, you can rest assured that your important files and photos are automatically copied to the cloud (an online repository of secure servers where your data is encrypted and stored). If your computer or mobile device is lost or stolen, you can instantly retrieve your data from any device with an Internet connection. You can also start editing a file on one device, then continue editing it on another.

There are several methods of securing your data:

• Synchronizing files and folders. First, locate the folders on your computer where you store important files and designate them as sync folders. When you save files to those sync folders, Backup & Sync immediately uploads them to the cloud (the Webroot servers) and to any shared folders on other computers. You can also access these synchronized files from your online SecureAnywhere account and from your mobile devices with the Webroot SecureSync app installed. (The SecureSync app is only available with the *Complete* edition.)

Backup & Sync constantly monitors the sync folders. If it detects a change (an edited file, a new file, or a deleted file), it immediately makes the same change to your online account and to shared folders on other computers. If you are working offline, Backup & Sync automatically picks up changes the next time you connect to the Internet.

If Backup & Sync detects an edited file, it does not overwrite the original version stored in the cloud. Instead, it uploads the latest version and makes a copy of the original file. If necessary, you can revert back to previous versions (up to five) from your online account. If you save changes a sixth time, your most recent version is saved and the oldest version is removed.

For instructions, see "Downloading the Backup & Sync component" on page 75 and "Configuring synchronized folders" on page 77.

• Storing files in the Magic Briefcase. If you don't want to configure your own sync folders, you can use the preconfigured folder called the Magic Briefcase. Any files you place in the Magic Briefcase are automatically synchronized in the cloud and to any other computers with SecureAnywhere installed.

The Magic Briefcase is ideal for remotely accessing a small number of files. Do not place a large number of files there if you are concerned about conserving space on your computers.

For instructions, see "Using the Magic Briefcase" on page 79.

• **Copying files to the Web Archive**. If you have important documents or photos that you want backed up, but not synchronized, you should upload them to the Web Archive. For example, you may want to back up tax returns, old photos, and a scanned copy of your passport. These types of documents won't change and don't need to be kept in synchronization with other computers.

The Web Archive folder does not reside on your home computer and you cannot view it from Windows Explorer. The contents of the Web Archive physically reside in the cloud (on the Webroot servers). You can only access them from your online SecureAnywhere account.

For instructions, see "Copying files to the Web Archive" on page 80.

### **Downloading the Backup & Sync component**

To begin using Backup & Sync, you must first download the Backup & Sync component.

#### To get started with Backup & Sync:

1 If you have not yet created a Webroot account and enabled Backups, see "Creating a Webroot account" on page 8. When you log in to <u>my.webrootanywhere.com</u> for the first time, be sure to click **Set Up Account Now** in the Backups panel.

Home PC Security Mobile Security	
PC Security	Mobile Security
1 PC Protected     0 PCs Currently Infected     0 PCs Infected (last 24 hours)     Go to PC Security	0 Devices Protected 0 Devices Needing Attention 0 Devices Infected Go to Mobile Security
Backups	Passwords
View, download or share any of your files or photo albums that you are securely storing online from any computer with Internet access.	*****       Securely edit your profile and password information for any of your protected Web sites from any computer with Internet access.         Set Up Account Now

2 From your computer, open the SecureAnywhere main interface (see "Using the main interface" on page 5). Click **Backup & Sync**, then click **Download and Install**.

SecureAr	nywhere. complete
Overview	Backup & Syne
PC Security	
Identity & Privacy	Install Backup & Sync Your Webroot subscription entitles you to use Backup & Sync which makes it easy to
Backup & Sync	share files on your computer and protect your important files from loss. Click "Download and Install" to use this feature.
System Tools	Download and Install

3 If prompted, enter your Webroot account credentials (user name and password).When the download completes, the Backup & Sync panel opens.

WEBROOT	8 - ×
SecureAr	nywhere. complete
Overview	Backup & Sync
PC Security	
Identity & Privacy	Available Storage
Backup & Sync	Backup & Sync is loading
System Tools	Change storage capacity View stored files online Change credentials
	Backup & Sync Webroot synchronizes files in your Magic Briefcase to your online storage in the Cloud, and to all your computers on which Webroot is installed. Open Magic Briefcase
My Account Settings Help and Support	Backup Select specific files and folders to back up to your online storage in the Cloud to protect important files from loss. Open File Manager

- 4 You can now begin synchronizing or backing up files by following these instructions:
  - "Configuring synchronized folders" on page 77
  - "Using the Magic Briefcase" on page 79
  - "Copying files to the Web Archive" on page 80

**Note**: This chapter provides a quick overview of Backup & Sync. For further instructions, see the *Backups User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

### **Configuring synchronized folders**

To use the synchronization feature, you must first designate folders that you want to use.

**Note:** Once folders are configured, be aware that any changes, deletions, or additions you make in the synchronized folders are also propagated to your online SecureAnywhere account and to other synchronized folders on other computers. For example, if you delete a file in one synchronized folder, it will be deleted across all synchronized folders. It will also be deleted in your online account.

#### To set up synchronized folders:

1 From the Backup & Sync panel, click **Open File Manager**.

SecureAr	nywhere. complete
Overview	Backup & Sync
PC Security Identity & Privacy	Available Storage
Backup & Sync	Currently using 646MB of 10GB (6%)
System Tools	Change storage capacity View stored files online Change credentials
	Backup & Sync Webroot synchronizes files in your Magic Briefcase to your online storage in the Cloud, and to all your computers on which Webroot is installed. Open Magic Briefcase
My Account Settings Help and Support	Backup Select specific files and folders to back up to your online storage in the Cloud to protect important files from loss.

If you have not yet created synchronized folders, the Setup dialog opens.



2 Click Next.

**3** When the Select Sync Folders dialog box opens, select the checkbox next to the folders you want synchronized with the online servers, then click **Next**.

~	Desktop	O KE
	C:\Documents and Settings\Administrator\Desktop	
~	My Documents (Excluding My Pictures, and My Music)	0 KE
	C:\Documents and Settings\Administrator\My Documents	
	My Pictures	0 KE
	C:\Documents and Settings\Administrator\My Documents\My Pictures	
	My Music	0 KE
_	C:\Documents and Settings\Administrator\My Documents\My Music	
	Storage: 66 MB used   9.93 GB free Details	

Any files residing in these folders are copied to your online SecureAnywhere account.

4 At the final dialog, click **Finish**.

Backup & Sync immediately begins an upload to the online repository. Depending on the number and size of the synchronized folders, the initial upload may take several minutes, but you can still work on your computer during this process.

5 If you want to see the upload progress, open the Webroot File Manager (from the Backup & Sync panel, click Open File Manager). Click the View menu, and select File Transfer Status.

A File Transfer Status panel opens and shows the name, size, priority, and location.

6 You can also check your online account in the Backups page. See "Managing files in the Backups page" on page 84.

**Note**: For further instructions about adding synchronized folders, synchronizing data between multiple computers, and managing backups, see the *Backups User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

# **Using the Magic Briefcase**

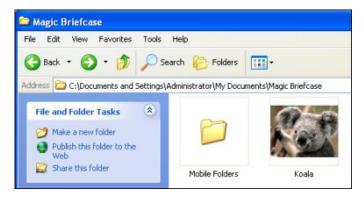
The Magic Briefcase is a synchronized folder that Webroot has configured for your convenience. It resides under your personal Documents folder in Windows. Any files you put in the Magic Briefcase are automatically synchronized with your online account and with any other computers or mobile devices in your account.

We recommend that you use the Magic Briefcase to load files that you may want to access from other devices, as when you are traveling and want to access certain documents remotely. If you have multiple devices that share a SecureAnywhere account, you should not load a large amount of files in the Magic Briefcase. Backup & Sync copies all files placed in the Magic Briefcase to all your other devices with SecureAnywhere installed.

### To use the Magic Briefcase:

- 1 Open Windows Explorer and select a folder or file you want to copy. Right-click to open the pop-up menu and select **Copy**.
- 2 Open the Magic Briefcase folder, located in your personal Documents folder in Windows Explorer. If you have trouble finding it, go to the Backup & Sync panel and click Open Magic Briefcase.
- **3** Paste the file into the Magic Briefcase folder.

When you copy the file to the Magic Briefcase, the file is instantly synchronized to your online SecureAnywhere account and to your other devices with SecureAnywhere installed.



If you want to verify that the file or folder was loaded into your online account, log in to <u>my.webrootanywhere.com</u> and click **Go to Backups**.

# **Copying files to the Web Archive**

If you have important documents or photos that you want backed up, but not synchronized, you should upload them to the Web Archive. For example, you may want to back up tax returns, old photos, and a scanned copy of your passport. These types of documents won't change and don't need to be kept in synchronization with other computers.

Although you can view the contents of the Web Archive folder from the Webroot File Manager, this folder does not reside on your home computer and you cannot view it from Windows Explorer. The contents of the Web Archive physically reside on the Webroot servers, accessible from your SecureAnywhere account.

### To copy files to the Web Archive:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 From the Backup & Sync panel, click **Open File Manager**.

SecureAr	nywhere. complete
Overview	Backup & Sync
PC Security	Available Storage
Backup & Sync	Currently using 646MB of 10GB (6%)
System Tools	Change storage capacity View stored files online Change credentials
	Backup & Sync Webroot synchronizes files in your Magic Briefcase to your online storage in the Cloud, and to all your computers on which Webroot is installed. Open Magic Briefcase
My Account Settings Help and Support	Backup Select specific files and folders to back up to your online storage in the Cloud to protect important files from loss Open File Manager

3 In the Webroot File Manager, right-click **Web Archive** to display the pop-up menu, then select either **Import Files** or **Import Folder**.



4 From the dialog that opens, select the files or folders you want archived.

The files are instantly copied to the Web Archive in your online SecureAnywhere account. The Webroot File Manager shows the folders or files under the Web Archive folder. The Status column in the middle panel shows "Backed Up" next to each file that uploaded successfully.

**Note:** Your files remain in their original location. Backup & Sync does not move the files, only copies them.

If you want to verify that the files were copied into your online account, log in to <u>my.webrootanywhere.com</u> and click **Go to Backups**.

### Managing files in the Webroot File Manager

You can manage synchronized folders and files through the Webroot File Manager, which is an Explorer-type interface available on your computer. The Webroot File Manager enables you to open, copy, move, and delete files in your synchronized folders.

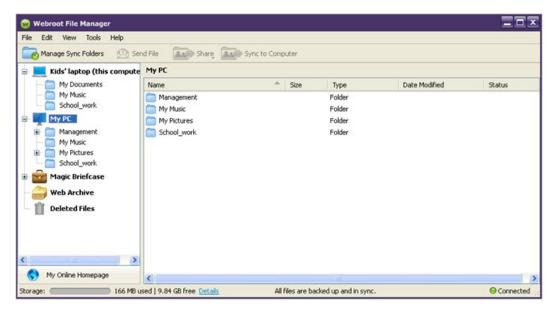
You do not need to connect to the Internet to view the Webroot File Manager. However, when you are connected, you can manage files online and across *all* your computers that have the Webroot software installed. For example, if you want to access a document that resides on your computer at home and edit the document on your laptop while you're traveling, you can use the Webroot File Manager to open and edit the file.

### To open the Webroot File Manager:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 From the Backup & Sync panel, click **Open File Manager**.

SecureAr	nywhere. complete
Overview	Backup & Sync
PC Security	Available Storage
Identity & Privacy Backup & Sync	Currently using 646MB of 10GB (6%)
System Tools	Change storage capacity View stored files online Change credentials
	Backup & Sync Webroot synchronizes files in your Magic Briefcase to your online storage in the Cloud, and to all your computers on which Webroot is installed. Open Magic Briefcase
My Account Settings Help and Support	Backup Select specific files and folders to back up to your online storage in the Cloud to protect important files from loss.

The Webroot File Manager opens. The left panel shows synchronized folders, the Magic Briefcase, the Web Archive, and Deleted Files. If you installed SecureAnywhere on multiple computers, the left panel lists each computer. The right panel shows more detail about whatever you select in the left panel.



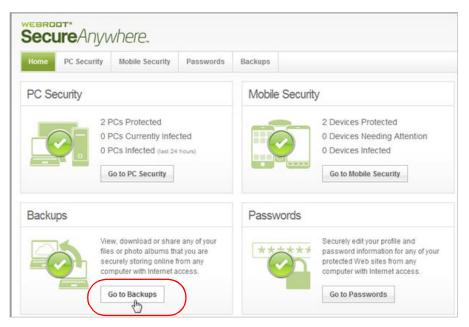
**Note**: For more information about using the Webroot File Manager, see the *Backups User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

### Managing files in the Backups page

You can manage and access all your synchronized and backed up files in the Backups page, which is part of your online Webroot account. This web page allows you to open, copy, move, delete, and share files in your synchronized folders. You can access these files from any computer or mobile device with an Internet connection and browser.

### To manage files in the Backups page:

- 1 Log in to <u>my.webrootanywhere.com</u>.
- 2 Click Go to Backups.



The Backups web page opens in your browser.

lome	PC Security	Mobile Securit	y Password	is Backups				
	My Folder	s and Files		Re	cent Events		Photos	
E K	Kids' laptop	-	-					
_	Kids' laptop My PC		My Pic		w in Gallery			
<b>1</b>			New Folde	r Upload Vie	w <b>in Gallery</b> Copy 🍅 Move 🎬 Deleti	8		
N	My PC Work laptop		New Folde	r Upload Vie	🗋 Copy 🏟 Move 🏢 Delete	e Size	Туре	
V 🔜 🕅	My PC Work laptop Magic Briefcase		New Folde Send Files Name	Download (	🗋 Copy 🏟 Move 🏢 Delete		Type PNG Image	
	My PC Work laptop Magic Briefcase Web Archive	C	New Folde Send Files Name MC9004	r Upload Vie Download ( 39836.PNG	Copy 🔶 Move 🏢 Delete	Size		
	My PC Work laptop Magic Briefcase		New Folde Contemporate Name Name MC9004 NP9004	r Upload Vie Download ( 39836.PNG	Copy book Move To Delete Date Modified 4/7/11 10:43:32 AM PDT	Size 44 KB	PNG Image	

**3** For further instructions on using the Backups web page, see the *Backups User Guide* at Webroot's <u>SecureAnywhere Help and Product Guides</u> page.

# 9: System Cleaner

You can use the System Cleaner to remove all traces of your web browsing history, files that show your computer use, and other files that reveal your activity. By removing these items, you can protect your privacy. No one else who has access to your computer can see what websites you have visited or what search terms you have used. The System Cleaner also removes unnecessary files that consume valuable disk space, such as files in the Recycle Bin or Windows temporary files.

To use the System Cleaner, see the following topics:

▶	About cleanups	page 86
▶	Running a cleanup	page 87
▶	Changing Windows Desktop settings	page 89
▶	Changing Windows System settings	page 91
▶	Changing Application settings	page 94
▶	Changing Internet Explorer settings	page 96
▶	Using Secure File Removal	page 99
▶	Viewing the Cleanup log	page 101

### **About cleanups**

As you work on your computer and browse the Internet, you leave behind traces. These traces may be in the form of temporary files placed on your hard drive, lists of recently used files in programs, lists of recently visited websites, or cookies that websites placed on your hard drive. Anyone who has access to your computer can view what you have done and where you have been. Using the System Cleaner, you can protect your privacy by removing all traces of your activity, including the Internet history, address bar history, Internet temporary files (cache), and cookie files.

You can also use the System Cleaner to delete unnecessary files that Windows stores on your computer. Certain files can consume valuable space on your computer. Even with today's large hard drives, these unnecessary files can impair your computer's performance.

**Note**: Cleanups remove unnecessary files and traces, not malware threats. Malware (spyware and viruses) are removed during scans (see "About scans" on page 16). You can think of the System Cleaner as the housekeeper for your computer, while the Scanner serves as the security guard.

The System Cleaner does not run automatically; you need to run it yourself. Before the first cleanup, select all the items you want removed. You can select these items in the Cleanup Settings panel (click **System Tools**, the **System Cleaner** tab, then the **Cleanup Settings** link). Then click the **Clean Up Now** button to remove the items.

SecureAny	where. co	MPLETE			8 - X
Overview	System Cleaner	System Control	Reports	Submit a File	
PC Security					
Identity & Privacy	Clean up your com System Cleaner r	puter emoves unnecessary	files, freeing up s	pace on your hard dri	ive to improve
Backup & Sync	overall PC perform tracks.	nance. It also protects	s your privacy and s	security by erasing yo	ur Internet
System Tools	Clean Up N	w			
	Cleanup Settings	Secure File Remova	e.		
	Last cleanup:	No cle	anup completed		
	Space recovered:	0 byte	s		
	Total space recover	ed: 0 byte	s		
My Account	1				
Settings					
Help and Support	Ц				

### **Running a cleanup**

The System Cleaner permanently removes all items selected in the Cleanup settings. These settings may include your web browsing history, files that show your computer use, and other files that reveal your activity.

### To check your cleanup options:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Cleanup Settings link.

Overview	System Cleaner	System Control	Reports	Submit a File	
PC Security					
dentity & Privacy	Clean up your compu		files freeins un est	and an usual band drive	
Backup & Sync				pace on your hard drive acy and security by eras	
System Tools	Clean Up Nov	N			
	Cleanup Settings	Secure File Remova	View Cleanu	ip Log	
	Last cleanup:	13 days ago			
	Space recovered:	914 MB			
	Total space recovered	1: 914 MB			
My Account Settings					

The System Cleaner Settings panel opens.

System Cleaner Sett	ings	8	23
Windows Desktop	Recycle Bin		
Windows System	Recent document history		
Applications	Start Menu click history Run history		
Internet Explorer	Search history		
Secure File Removal	Start Menu order history		
Reset to Defaults	Save All	Close	

**3** Click each of the categories on the left side of the panel. On the right side, click in the checkboxes to select or deselect items to clean up. Items with a checkmark will be cleaned.

For more information about the settings, see:

- "Changing Windows Desktop settings" on page 89
- "Changing Windows System settings" on page 91
- "Changing Application settings" on page 94
- "Changing Internet Explorer settings" on page 96
- 4 In the System Cleaner Settings panel, select Secure File Removal. By default, file removal is set to "Normal," which means items are deleted permanently (bypassing the Recycle Bin). However, data recovery utilities may be able to restore the files. If you want to make sure files can never be recovered, move the slider to Medium or Maximum. See "Using Secure File Removal" on page 99 for more information.
- 5 When you're done selecting cleanup settings, click **Save All**, then click **Close**.
- 6 From the System Cleaner panel, click the **Clean Up Now** button.

The progress panel shows items as they are removed, along with the space recovered.

# **Changing Windows Desktop settings**

The System Cleaner can remove files in the Recycle Bin and the traces of what files you recently opened or tried to locate in a search. While these history traces can be helpful, they also reveal your activity to other people using your computer. To maintain your privacy, you can remove all these traces.

### To change Windows Desktop settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Cleanup Settings link.

SecureA	nywhere. complete
Overview	System Cleaner) System Control Reports Submit a File
PC Security	
Identity & Privacy	Clean up your computer System Cleaner removes unnecessary files, freeing up space on your hard drive to
Backup & Sync	improve overall PC performance. It also protects your privacy and security by erasing your Internet tracks.
System Tools	Clean Up Now Cleanup Settings Secure File Removal View Cleanup Log
	Last cleanup: 13 days ago
	Space recovered: 914 MB
	Total space recovered: 914 MB
My Account	
Settings Help and Support	

System Cleaner Sett	ngs	8 8
Windows Desktop	Recycle Bin	
Windows System	Recent document history	
Applications	Start Menu click history Run history	
Internet Explorer	Search history	
Secure File Removal	Start Menu order history	
Reset to Defaults	Save A5	Close

The System Cleaner Settings panel opens, with Windows Desktop highlighted on the left.

**3** On the right side, click in the checkboxes to select or deselect items. Items with a checkmark will be cleaned. When you're done, click the **Save All** button.

Windows Desktop	Cleanup options
Recycle Bin	Removes all files from your Recycle Bin, which contains files you have deleted using Windows Explorer. When you delete a file, it is stored in the Recycle Bin until you empty it. You should periodically empty the Recycle Bin to preserve valuable disk space on your computer.
Recent document history	Clears the history of recently opened files, which is accessible from the Windows Start menu. (The cleanup does not delete the actual files.)
Start Menu click history	Clears the history of shortcuts to programs that you recently opened using the Start menu.
Run history	Clears the history of commands that you recently entered into the Run dialog, which is accessible from the Start menu. <b>Note</b> : After the cleanup, you may need to restart your computer to completely remove items from the Run dialog.
Search history	Clears the history of files or other information that you searched for on your computer. Your computer stores recent searches and displays them when you start entering a new search that starts with the same characters. You access the search (also called "find") from Windows Explorer or from your Start button. (The cleanup does not delete the actual files.)
Start Menu order history	Reverts the list of programs and documents in the Start menu back to alphabetical order, which is the default setting. After you run the cleanup, you must reboot your system for the list to revert back to alphabetical order.

The settings are described in the table below.

# **Changing Windows System settings**

The System Cleaner can remove temporary files and traces left by the Windows operating system. These files and traces can sometimes be a threat to your privacy. They can also consume a lot of disk space if you don't delete them once in awhile.

#### To change Windows System settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Cleanup Settings link.

Overview	System Cleaner	System Control	Reports	Submit a File	
PC Security					
dentity & Privacy	Clean up your comput		filos fracing un s	pace on your hard drive	. to
Backup & Sync				acy and security by era:	
System Tools	Clean Up Now				
	Cleanup Settings	Secure File Remova	View Cleanu	ip Log	
	Last cleanup:	13 days ago			
	Space recovered:	914 MB			
	Total space recovered:	914 MB			
100 Page 200 Page 200					
My Account Settings					

**3** On the left side of the panel, click **Windows System**.

Windows Desktop	Clipboard contents	
	Windows Temporary folder	
Windows System	System Temporary folder	
Applications	Windows Update Temporary folder	
internet Explorer	Windows Registry Streams	
Regura Fila Removal	Default logon user history	
Secure File Removal	Memory dump files	
	CD burning storage folder	
	Flash Cookies	

4 On the right side, click in the checkboxes to select or deselect items. Items with a checkmark will be cleaned. When you're done, click the **Save All** button.

Windows System o	cleanup options
Clipboard contents	Clears the contents from the Clipboard, where Windows stores data when you use either the Copy or Cut function from any Windows program.
Windows temp folder	Deletes all files and folders in the Windows temporary folder, but not files that are in use by an open program. This folder is usually: C:\Windows\Temp.
	You should not put any files here that you need to keep. The files in this folder can consume a lot of space on your hard drive.
System temp folder	Deletes all files and folders in the system temporary folder, but not files that are in use by an open program. This folder is usually in C:\Documents and Settings\[username]\Local Settings\Temp. You should not put any files here that you need to keep. The files in this folder can consume a lot of space on your hard drive.
Windows update temp folder	Deletes all files and subfolders in this folder, but not files that are in use by an open program. Windows uses these files when you run Windows Update. After you install the updates, you no longer need these files. These files are normally in C:\Windows\Software\Distribution\Download. You should not put any files here that you need to keep. The files in this folder can consume a lot of space on your hard drive.
Registry streams	Clears the history of recent changes you made to the Windows registry. (This option does not delete the registry changes themselves.)

The settings are described in the table below.

Windows System	cleanup options <i>(continued)</i>
Default logon user history	Deletes the Windows registry entry that stores the last name used to log on to your computer. When the registry entry is deleted, you must enter your user name each time you turn on or restart your computer. This cleanup option does not affect computers that use the default Welcome screen.
Memory dump files	Deletes the memory dump file (memory.dmp) that Windows creates when you receive certain Windows errors. The file contains information about what happened when the error occurred.
CD burning storage folder	Deletes the Windows project files, created when you use the Windows built-in function to copy files to a CD. These project files are typically stored in one of the following directories: C:\Documents and Settings\[username]\Local Settings\Application Data\Microsoft\CDBurning C:\Users\[username]\AppData\Local\Microsoft\Windows\Burn\Burn
Flash Cookies	Deletes bits of data created by Adobe Flash, which can be a privacy concern because they track user preferences. (Flash cookies are not actually "cookies," and are not controlled through the cookie privacy controls in a browser.)

# **Changing Application settings**

The System Cleaner can remove the traces left behind by applications, such as a list of recently opened files. While these history traces can be helpful, they also reveal your activity to other people using your computer. To maintain your privacy, you can remove all these traces. (The cleanup does not delete the files, just the places where Windows tracks your activity.)

### **To change Application settings:**

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Cleanup Settings link.

Dverview	System Cleaner System Control Reports Sub	mit a File
PC Security		
dentity & Privacy	Clean up your computer System Cleaner removes unnecessary files, freeing up space on y	our hard drive to
Backup & Sync	improve overall PC performance. It also protects your privacy and so Internet tracks.	
System Tools	Clean Up Now	
	Cleanup Settings Secure File Removal View Cleanup Log	
	Secure the Renoval View Cleanop Log	
	Last cleanup: 13 days ago	
	Space recovered: 914 MB	
	Total space recovered: 914 MB	
by A second		
My Account Settings		

The System Cleaner Settings panel opens.

**3** Click **Applications** on the left. Applications currently installed on your computer will appear in this panel.

Vindows Desktop	Mozila Firefox - Cached Files	-		
Vindows System	Adobe Acrobat Pro - Recent Files			
	Adobe Acrobat Pro - User Preferences			
pplications	Adobe Acrobat Reader - Recent Files			
nternet Explorer	Adobe Acrobat Reader - User Preferences	1		
ecure File Removal	Adobe Photoshop - Recent File List			
ecure rile Removal	Adobe Photoshop - User Preferences			
	Apple tunes - Recent File and Folder List			
	Dr. Watson - Log Files			
	Dr. Watson - User Data			
	MacroMedia DreamWeaver MX - Recent File and Folder List			
	MacroMedia DreamiVeaver MX - Cache Files			
	Microsoft Management Console - Recent Files			
	Microsoft Netmeeting - Recent File List	~		

**4** On the right side, click in the checkboxes to select or deselect applications you want cleaned.

The System Cleaner will remove file history traces for applications with a checkmark.

**5** When you're done, click the **Save All** button.

# **Changing Internet Explorer settings**

The System Cleaner can remove temporary files and traces left by the Windows operating system. While these history traces can be helpful, they also reveal your activity to other people and can consume lots of disk space. To maintain your privacy and system performance, you can remove all these files and traces.

### **To change Internet Explorer settings:**

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Cleanup Settings link.

Overview	System Cleaner	System Control	Reports	Submit a File	
PC Security					
dentity & Privacy	Clean up your compl		files freeing un si	pace on your hard drive	to
Backup & Sync				acy and security by era:	
System Tools	Clean Up Nov	v			
	Cleanup Settings	Secure File Remova	View Clean	- 1	
	Last cleanup:	13 days ago			
	Space recovered:	914 MB			
	Total space recovered	1: 914 MB			
ly Account					
lettings					
Help and Support					

The System Cleaner Settings panel opens.

**3** On the left side of the panel, click **Internet Explorer**.

Windows Desktop	Address bar history	
Windows System	Cookies	
	<ul> <li>Temporary Internet Files</li> </ul>	
Applications	URL history	
Internet Explorer	Setup Log	
Secure File Removal	Microsoft Download Folder	
Secure File Removal	MediaPlayer Bar History	
	Autocomplete form information	
	Clean Index.dat (cleaned on reboot)	

4 On the right side, click in the checkboxes to select or deselect items. Items with a checkmark will be cleaned. When you're done, click the **Save All** button.

The settings are described in the table below.

Internet Explorer (	Cleanup Options
Address bar history	Removes the list of recently visited websites, which is stored as part of Internet Explorer's AutoComplete feature. You see this list when you click the arrow on the right side of the Address drop-down list at the top of the Internet Explorer browser.
Cookies	Deletes all cookies from your computer. Cookies are small files that store information about your interaction with a website and may reveal what sites you visited.
	Be aware that if you remove all cookie files, some websites will not "remember" you. This means that you may need to re-enter passwords, shopping cart items, and other entries that these cookies stored.
Temporary Internet files	Deletes copies of stored web pages that you visited recently. This cache improves performance by helping web pages open faster the next time you visit them, but also reveals your visited sites to other people using your computer and can consume a lot of space on your hard drive.
URL history	Deletes the list of recently visited websites. You see this list when you click History on the Internet Explorer toolbar. While this history can be helpful, it also reveals your visited sites to other people using your computer.
Setup log	Deletes log files created when you update Internet Explorer. After you install the updates, you no longer need these files.
MS download folder	Deletes the contents in the folder that stores files you last downloaded using Internet Explorer. After downloading, you no longer need these files.

Internet Explorer (	Cleanup Options <i>(continued)</i>
MediaPlayer bar history	Removes the list of audio and video files recently opened with the media player in Internet Explorer, which plays audio and video files that you access on websites. (The cleanup does not delete the files, just the Windows "memory" that you opened them or searched for them.)
Autocomplete form data	Deletes data that Internet Explorer stores when you enter information into fields on websites. This is part of Internet Explorer's AutoComplete feature, which predicts a word or phrase based on the characters you begin to type (for example, your email address or password).
Cleanup index.dat databases on Windows startup	Marks files in the index.dat file for deletion, then clears those files after you reboot the system. The index.dat file is a growing Windows repository of web addresses, search queries, and recently opened files. This option works when you also select one or more of the following options: Cookies, Temporary Internet Files, or URL History. <b>Note:</b> Index.dat functions like an active database. It is only cleaned after you reboot Windows.

# **Using Secure File Removal**

The System Cleaner can permanently remove files in a "shredding" process, which overwrites them with random characters. This shredding feature is a convenient way to make sure no one can ever access your files with a recovery tool. (Although you may think that you are permanently deleting files when you empty the Recycle Bin or when you use Shift-Delete, in actuality, you are only removing the operating system's record of the file, not the physical file itself.)

### To use Secure File Removal:

- **1** Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, the System Cleaner tab, then the Secure File Removal link.

Overview	System Cleaner	System Control	Reports	Submit a File	
PC Security					
dentity & Privacy	Clean up your comput		files freeing un si	pace on your hard drive	to
Backup & Sync				acy and security by era:	
System Tools	Clean Up Now				
	Cleanup Settings	Secure File Remove	View Cleanu	ip Log	
	Last cleanup:	13 days ago			
	Space recovered:	914 MB			
	Total space recovered:	914 MB			
ly Account					
Settings Help and Support					

The Secure File Removal panel opens. By default, file removal is set to "Normal," which means items are deleted permanently (bypassing the Recycle Bin). However, data recovery utilities may be able to restore the files.

Windows Desktop				curity to apply when removing files. Higher security levels reduce vering data but will require longer to clean.	
Nindows System Applications nternet Explorer	ļ	2	•	Normal Clean files using standard file deletion techniques, bypassing the Windows Recycle Bin.	
Secure File Removal					

3 If you want to make sure files can never be recovered, move the slider to **Medium** or **Maximum**.

"Medium" overwrites files with three passes, whereas "Maximum" overwrites files with seven passes and cleans the space around the files. Also be aware that cleanup operations take longer when you move the slider to Medium or Maximum.

4 Click Save All.

# **Viewing the Cleanup log**

You can view a log of what the System Cleaner removed.

### To view the cleanup log:

- 1 From the main interface, click **System Tools**, then the **System Cleaner** tab.
- **2** Click the **View Cleanup Log** link.

Overview	System Cleaner System Control	Reports	Submit a File	
C Security				
dentity & Privacy	Clean up your computer			
	System Cleaner removes unnecessary improve overall PC performance. It also			
Backup & Sync	Internet tracks.			
System Tools	Clean Up Now			
	Cleanup Settings Secure File Remova	View Clean	up Log	
	Last cleanup: 13 days ago			
	Last cleanup: 13 days ago Space recovered: 914 MB			
	Space recovered: 914 MB			
	Space recovered: 914 MB			
My Account	Space recovered: 914 MB			

The log opens in Notepad and shows a list of files and traces removed.

# **10: System Control**

System Control functions include tools for adjusting the threat-detection settings on computer processes and for isolating the actions of a malware program in a "sandbox" to observe its behavior.

See the following topics:

• Controlling active processes	page 104
Using SafeStart Sandbox	page 105

### **Controlling active processes**

The Active Processes feature allows you to adjust the threat-detection settings for all programs and processes running on your computer. It also includes a function for terminating any untrusted processes, which might be necessary if a regular scan did not remove all traces of a malware program.

### To adjust settings for active processes:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools.
- 3 In the System Control tab, click the Start button under Control Active Processes.

The Active Processes (Advanced) dialog opens.

Process	Status	Allow	Monitor	Block	
vrcloudqa[1].exe in C1Documents and Settings1Ad1CJ058JQF	Active for 56m 5s	0	۰	0	1
vuaucit.exe in C:\WINDOWS\system32	Active for 57m 23s				
tfmon.exe in C:\WINDOWS\system32	Active for 72h 46m		0	0	
/MwareUser.exe in C:\Program Files\VMware\VMware Tools	Active for 72h 54m				
/MwareTray.exe in C:\Program Files\VMware\VMware Tools	Active for 72h 54m		0	0	
xplorer.exe in C:\WINDOWS	Active for 72h 54m				
lg.exe in C:\WINDOWS\system32	Active for 72h 54m			0	
/MwareService.exe in C:\Program Files\VMware\VMware Tools	Active for 72h 54m				
ndm.exe in C:\Program Files\Common Files\Micros\VS7DEBUG	Active for 72h 54m		0	0	
poolsv.exe in C:WVNDOWS\system32	Active for 72h 54m				
vchost.exe in C:\WINDOWS\system32	6 Instances		0	0	
macthlp.exe in C:\Program Files\VMware\VMware Tools	Active for 72h 54m				
sass.exe in C:\WINDOWS\system32	Active for 72h 54m	۰	0	0	
ervices.exe in C:\WINDOWS\system32	Active for 72h 54m				

4 For each process, you can select the radio button for:

- **Trust**: The process is allowed to run on your system.
- **Monitor**: Webroot SecureAnywhere will watch the process and open an alert on suspicious activity.
- **Block**: The process is blocked from running on your system. Do NOT block a process unless you are absolutely certain it is non-essential.

If you want to terminate all untrusted processes, click Kill Untrusted Processes.

# **Using SafeStart Sandbox**

If you are an advanced user and want to test a program you believe is malware, you can first execute the program in a protected area called the SafeStart Sandbox. This sandbox allows you to isolate the actions of the malware program and observe its behavior.

Note: The SafeStart Sandbox is intended for testing malware, not legitimate programs.

#### To execute a file in the SafeStart Sandbox:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools.
- **3** In the System Control tab, click the **Start** button under SafeStart Sandbox.

The SafeStart (Advanced) dialog opens.

Filename:				 Browse
Command-lin	B:			
Wate	events originating fr	rom this process		^
Allow	access to the Intern	et		
Allow	the process to exec	ute other processes		
Allow	access to user reso	ources		
Allow	access to administra	ative locations on the syst	tem	
Allow	access to windows	with a High integrity leve	4	
Allow	access to windows	with a Medium integrity le	evel	
Allow	access to network a	shares		~

- **4** You can select the file either by clicking the **Browse** button or by entering the filename and location in the **Command-line** field.
- **5** If you want to use some advanced features for controlling how the program is allowed to execute, select a checkbox to disable a function (uncheck the box) or activate it (check the box). When you're done, click the **Start** button.

# 11: Reports

Webroot SecureAnywhere includes reports for scan activity, real-time protection statistics, and process executions. If you discover a particular file that is causing problems on your system, you can submit a file to Webroot for analysis.

See the following topics:

►	Saving a scan log	page 108
▶	Viewing the protection statistics	page 109
▶	Viewing the execution history	page 110
▶	Submitting a file	page 111

# Saving a scan log

If you want to investigate what Webroot SecureAnywhere scanned and what it found, you can save a scan log. This log might be helpful if you are working with Webroot Support to determine the cause of a problem.

#### To save a scan log:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, then click the Reports tab.
- **3** Under Scan Log, click the **Save as** button.

Overview	System Cleaner System Control Reports Submit a File
C Security	System cleaner System control Reports Submit a rie
lentity & Privacy	Scan Log You may save a scan log, which Technical Support uses for diagnostics.
ackup & Sync	Save as Clear Log
system Tools	Protection Statistics
	Webroot constantly monitors your computer for threats. Click the button below to see detailed information on what is taking place in your computer in the background.
	View
	Execution History (Advanced)
	View an audit log of all monitored executed code. This allows you to manage running processes and identify potential problems quickly.
ly Account	View
Settings	

4 Enter a filename and click **Save**.

# Viewing the protection statistics

Protection Statistics are mainly used by Webroot Support to view the background processes that Webroot SecureAnywhere is monitoring.

#### To view the protection statistics:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, then click the Reports tab.
- **3** Under Protection Statistics, click the **View** button.

The Protection Statistics dialog opens.

Inspected System Events	Session	Total	
File Events	197,867	197,867	
Registry Events	1,432,356	1,432,356	
Code Events	2,014	2,014	
Network/Internet Events	43,472	43,472	
Process/Thread Events	1,584,522	1,584,522	
Window/GDI Events	905,852	905,852	
Input Events	2,781	2,781	
PC Events	192,684	192,684	
Total Events	4,361,548	4,361,548	

4 Click on an event in the left column to view more detailed information.

# Viewing the execution history

The Execution History is mainly used by Technical Support to see when and where a virus entered the system.

#### To view the execution history:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click System Tools, then click the **Reports** tab.
- **3** Under Execution History (Advanced), click the **View** button.

The Execution History (Advanced) dialog opens.

Time	Process	Status	
11:01 AM	Exited: c:\windows\system32\dlcache\wuaucit.exe	PID 3976 active 5m 3s	^
0:56 AM	Started: c:\windows\system32\dllcache\wuauclt.exe	Process ID: 3976	
0:17 AM	Exited: c:\windows\system32\notepad.exe	PID 3644 active 18s	
0:17 AM	Started: c:\windows\system32\notepad.exe	Process ID: 3644	
0:14 AM	Exited: c:\windows\system32\verclsid.exe	PID 2100 active 0s	
0:14 AM	Started: c:\windows\system32\verclsid.exe	Process ID: 2100	
0:11 AM	Exited: c:\windows\system32\notepad.exe	PID 2052 active 27s	
0:11 AM	Started: c:\windows\system32\notepad.exe	First Exec - PID: 2052	
0:10 AM	Started: c:\program files\internet explorer\iexplore.exe	Process ID: 776	
9:12 AM	Exited: c:\windows\system32\dlicache\wuaucit.exe	PID 516 active 6m 12s (CPU 3s)	)
MA 80:01	Exited: c:\windows\system32\wbem\wmiprvse.exe	PID 788 active 1m 31s	
9:07 AM	Started: c:\windows\system32\wbem\wmiprvse.exe	Process ID: 788	
MA 80:01	Started: c:\windows\system32\dlcache\wuaucit.exe	Process ID: 516	
16-15	Exited: c:\windows\system32\verclsid.exe	PID 1380 active 1s	~

4 Click on a process to view more detailed information, then click the **More Info** button.

# Submitting a file

If a file on your system is causing problems or if you know a file is safe and want it reclassified, you can send the file to Webroot for analysis.

#### To submit a file:

- 1 From the main interface, click **System Tools**.
- **2** Click the **Submit a File** tab.

Sele	ct a file			Browse
	It is an infection			
	Another security	program detected ti	tis file but won't remove it	
	It has made my c	omputer slower		
	My firewall aske	d if I wanted to allow	this file to access the Internet	
3	My computer will	not work properly a	ince I noticed this file	
	I know this file is	safe		
	I am the author o	f this file and would	like to discuss having it reclase	sified
	ional commenta	(optional)		

- **3** Select the file by clicking the **Browse** button.
- 4 Select any of the checkboxes that apply to this file.
- **5** Enter any additional information in the bottom field.
- 6 Click Send.

Your Webroot account includes information about your software licenses and other details. Your account information is available from the My Account panel of the SecureAnywhere program or from <u>my.webrootanywhere.com</u>, which is the online interface.

To view or manage account settings from the SecureAnywhere program, see the following topics:

• About My Account	page 114
• Activating a new keycode	page 115
• Upgrading or renewing the software	page 116
• Checking for software updates	page 117

# **About My Account**

The My Account panel shows your keycode, program version number, and the time remaining on your subscription. To view account details, open the main interface and click the **My Account** link at the bottom left.

Overview	You are protected
PC Security	
Identity & Privacy	Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.
Backup & Sync	Scan My Computer
System Tools	
	Virus and threat removal - scan and remove threats
	Antivirus Shields - block incoming threats to prevent infection
	Firewall - filter Internet and network traffic
	Identity & Privacy - protect yourself while browsing web sites
My Account	Want to learn more about Webroot?
Settings Help and Support	Get the answers to many of your questions about our Learn More products right now.

Your account information appears in the My Account panel.

Copy to dipboard new keycode or renew software updates	My Account			8 2
new keycode or renew software updates	About Webroot See	cureAnywhere		
or renew software updates	Keycode:	SA85.****.****.****	Copy to clipboard	
software updates		Activate a new keycode		
		Upgrade or renew		
	Version:	8.0.1.20		
remaining		Check for software updates		
remaining	My Subscription			
remaining	Status:	Active		
	Time remaining:	295 days remaining		
	Manage My Accou	unt online		
	View available pr	otection		
	Time remaining: Manage My Accou	295 days remaining unt online		
				Close

# Activating a new keycode

If you have a new keycode, you can activate it as follows:

- **1** Open the main interface (see "Using the main interface" on page 5).
- 2 Click My Account.

Overview	You are protected
PC Security	
Identity & Privacy	Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.
Backup & Sync	Scan My Computer
System Tools	
	Virus and threat removal - scan and remove threats
	Antivirus Shields - block incoming threats to prevent infection
	Firewall - filter Internet and network traffic
	Identity & Privacy - protect yourself while browsing web sites
My Account	Want to learn more about Webroot?
Settings Help and Support	Get the answers to many of your questions about our Learn More

**3** In the Account panel, click **Activate a new keycode**.

ly Account	aura A murch a ma		
About Webroot Se	cureAnywhere		
Keycode:	SA85-****-****	Copy to clipboard	
(	Activate a new keycode		
	Upgrade or renew		
Version:	8.0.1.20		
	Check for software updates		
My Subscription			
Status:	Active		
Time remaining:	295 days remaining		
Manage My Acco	unt online		
View available pr	rotection		
			Close

4 In the dialog, enter the keycode and click the **Activate** button.

# Upgrading or renewing the software

From the My Account panel, you can renew your subscription or upgrade to another Webroot SecureAnywhere version.

#### To upgrade or renew the software:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click My Account.

Overview	You are protected
PC Security	
Identity & Privacy	Webroot is providing you with up-to-the-second protection from viruses, malware, and other threats.
Backup & Sync	Scan My Computer
System Tools	
	Virus and threat removal - scan and remove threats
	Antivirus Shields - block incoming threats to prevent infection
	Firewall - filter internet and network traffic
	Identity & Privacy - protect yourself while browsing web sites
My Account	Want to learn more about Webroot?
Settings Help and Support	Get the answers to many of your questions about our Learn More

3 In the Account panel, click **Upgrade or renew**.

ly Account			8
About Webroot Se	cureAnywhere		
Keycode:	SA85-****.****.****	Copy to clipboard	
	Activate a new keycode		
(	Upgrade or renew		
Version:	8.0.1.20		
	Check for software updates		
My Subscription			
Status:	Active		
Time remaining:	295 days remaining		
Manage My Accou	unt online		
View available pr	otection		

The Webroot website opens. From here, you can purchase an upgrade to your software.

# **Checking for software updates**

If you disabled automatic software updates from the Basic Configuration panel, you can manually check for software updates yourself in the My Account panel.

#### To check for updates:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 Click My Account.



3 In the Account panel, click **Check for software updates**.

ly Account			8
About Webroot Se	ecureAnywhere		
Keycode:	\$A85.****.****.****	Copy to clipboard	
	Activate a new keycode		
	Upgrade or renew		
Version:	8.0.1.20		
	Check for software updates		
My Subscription			
Status:	Active		
Time remaining	295 days remaining		
Manage My Acco	unt online		
View available p	rotection		
		_	
			Close

If a newer version exists, Webroot downloads the updates to your system.

# 13: Settings

To manage program settings, see the following topics:

	Setting basic configuration	page 120
▶	Setting self protection	page 122
▶	Setting access control	page 123
▶	Defining proxy settings	page 125
▶	Setting heuristics	page 126
▶	Importing or exporting settings	page 129

# Setting basic configuration

You can change the behavior of the program in the Basic Configuration settings.

#### To change Basic Configuration settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.



The Settings dialog opens to Basic Configuration.

Settings		8	23
Basic Configuration	Show a Webroot shortcut on the desktop		
Scan Schedule	Show a system tray icon		
Scan Settings	Show a splash screen on bootup		
	Show Webroot in the Start Menu		
Self Protection	Show Webroot in Add/Remove Programs		
Access Control	Show Webroot in the Windows Security Center		
Proxy	Hide the Webroot keycode on-screen		
( Toxy	Automatically download and apply updates		
Heuristics	Operate background functions using fewer CPU resources		
Realtime Shield	Favor low disk usage over verbose logging (fewer details stored in logs)		
Behavior Shield	Lower resource usage when intensive applications or games are detected		
Denavior Silieiu	Allow Webroot to be shut down manually		
Core System Shield	Force non-critical notifications into the background		
Web Threat Shield	Fade out warning messages automatically		
Identity Shield	Store Execution History details		
Import / Export	Reset to Defaults Save All	Close	

**3** To change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click **Save All**.

Basic Configuration settings	
Show a Webroot shortcut on the desktop	Provides quick, double-click access to the main interface by placing the shortcut icon on your desktop.
Show a system tray icon	Provides quick access to Webroot SecureAnywhere functions by placing the Webroot icon on your desktop:
	🔘 9 3 😓 🖗 9:31 AM
	You can double-click the icon to open the main interface or right-click to open a menu of common functions, like scanning.
Show a splash screen on bootup	Opens the Webroot splash screen on system startup, which lets you know that the program is running and protecting your computer.

The settings are described in the table below.

Г

Т

Basic Configuration settings <i>(continued)</i>		
Show Webroot in the Start Menu	Lists Webroot SecureAnywhere in the Windows Startup menu items.	
Show Webroot in Add/Remove Programs	Lists Webroot SecureAnywhere in the Windows Add/Remove Programs panel.	
Show Webroot in Windows Security Center	Lists Webroot SecureAnywhere in the Windows Security Center, under Virus Protection information.	
Hide the Webroot license keycode on-screen	Blocks your license keycode from displaying on the My Account panel.	
Automatically download and apply updates	Downloads product updates automatically without alerting you.	
Operate background functions using fewer CPU resources	Saves CPU resources by running non-scan related functions in the background.	
Favor low disk usage over verbose logging (fewer details stored in logs)	Saves disk resources by saving only the last four log items.	
Lower resource usage when intensive applications or games are detected	Suppresses Webroot SecureAnywhere functions while you are gaming, watching videos, or using other intensive applications.	
Allow Webroot to be shut down manually	Displays a Shutdown command in the system tray menu. If you deselect this option, the Shutdown command is removed from the menu.	
Force non-critical notifications into the background	Suppresses information-only messages from appearing in the system tray.	
Fade out warning messages automatically	Closes warning dialogs in the system tray after a few seconds. If you disable this option, you must manually click on a message to close it.	
Store Execution History details	Stores data for the Execution History logs, available under Reports.	

# Setting self protection

Self Protection prevents malicious software from modifying the Webroot SecureAnywhere program settings and processes. If Webroot SecureAnywhere detects that another product is attempting to interfere with its functions, it launches a protective scan to look for threats. It will also update the internal self protection status to prevent incompatibilities with other software.

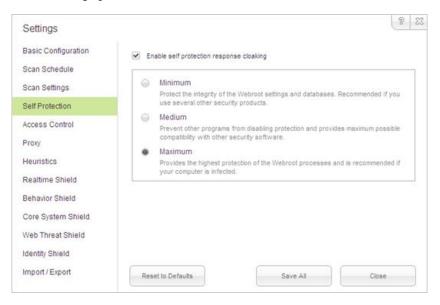
We recommend that you keep Self Protection at the Maximum setting. However, if you use other security software along with Webroot SecureAnywhere, you should adjust Self Protection to the Medium or Minimum setting. The Maximum setting may interfere with other security software.

#### **To change Self Protection settings:**

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 At the bottom left, click **Settings**.

My Account	
Settings	
Help 20 Support	

**3** In the Settings panel, click **Self Protection**.



4 Click a radio button for Minimum, Medium, or Maximum security.

**Note**: If you want to turn off self protection, uncheck the **Enable self protection response cloaking** box.

5 Click Save All.

# **Setting access control**

If multiple people use your computer, you can set some permissions that provide or deny access to certain functions. These access controls also protect your computer from malware that tries to change settings in the Webroot SecureAnywhere software.

#### **To change Access Control settings:**

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help 28 Support	

3 In the Settings panel, click Access Control.

Settings		8	23
Basic Configuration Scan Schedule Scan Settings Self Protection	Enable Password Protection Password: Repeat Password:		
Access Control	Allow users to scan without a password		
Proxy	Allow users to remove threats without a password		
Heuristics	Require the completion of a CAPTCHA when changing critical feature	5	
	Require the completion of a CAPTCHA when changing configuration		
Realtime Shield	Remember CAPTCHA completion until the window is closed		
Behavior Shield	Allow non-administrative users to modify configuration options		
Core System Shield	Allow uninstallation by non-administrative users		
Core system shield	Allow access to antimalware tools by non-administrative users		
Web Threat Shield	Allow access to advanced features by non-administrative users		
Identity Shield	<ul> <li>Enable enhanced customer support</li> </ul>		
Import / Export	Reset to Defaults Save All	Close	

4 If you want to change a setting, select its checkbox to disable it (uncheck the box) or activate it (check the box). When you're done, click **Save All**.

Settings are described in the table below.

Access Control settings	
Enable Password Protection	Requires that users enter a password for any configuration changes or critical actions.
Allow users to scan without a password	Allows any user to scan the system, even if password protection is enabled.
Allow users to remove threats without a password	Allows any user to remove threats, even if password protection is enabled.

Access Control settings (c	ontinued)
Require the completion of a CAPTCHA when changing critical features	Opens a CAPTCHA dialog that requires you to read distorted text on the screen and enter the text in a field before performing any critical actions. These actions include changing shields, importing configuration settings, uninstalling the program, and shutting down the agent.
Require the completion of a CAPTCHA when changing configuration	Opens a CAPTCHA dialog that requires you to read distorted text on the screen and enter the text in a field before performing any configuration changes.
Remember CAPTCHA completion until the window is closed	Allows you to complete configuration changes and critical functions without re-entering a CAPTCHA test again. Webroot SecureAnywhere will remember your last CAPTCHA until you close the main interface.
Allow non-administrative users to modify configuration options	Enables you to modify configuration options, whether you are logged in as an administrative user or not.
Allow uninstallation by non- administrative users	Enables you to uninstall the program, whether you are logged in as an administrative user or not.
Allow access to antimalware tools by non-administrative users	Enables you to access the Antimalware Tools (under Quarantine), whether you are logged in as an administrative user or not.
Allow access to advanced features by non-administrative users	Enables you to access the advanced features, whether you are logged in as an administrative user or not. Advanced features include all options in the Settings panels and the Antimalware tools under Quarantine.
Enable enhanced customer support	Provides configuration and debug data to Webroot Support when you initiate a support request. This feature allows Support to quickly diagnose and repair the issue.

# **Defining proxy settings**

If you use a proxy server to connect to the Internet, you must define the proxy connection data; otherwise, Webroot cannot send updates to your computer. (A proxy server is a computer system or router that acts as a relay between your computer and another server.) For further information about your proxy environment, contact your proxy server's administrator.

#### To define proxy settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help d Support	

**3** From the Settings panel, click **Proxy**.

Settings				
Basic Configuration	Proxy Type	Do not use a proxy server	•	
Scan Schedule	Authentication Method	Any authentication	-	
Scan Settings	Host			
Self Protection	Port			
Access Control	Username		_	
Proxy	Password	1		
Heuristics				
Realtime Shield				
Behavior Shield				
Core System Shield				
Web Threat Shield				
Identity Shield				
Import / Export				

4 Enter the proxy settings as described below, then click the **Save All** button.

Proxy settings	
Proxy Type	Select HTTP Proxy from the drop-down box.
Authentication Method	Select an authentication method from the drop-down box, either Basic, Digest, Negotiate, or NTLM.
Host	Enter the fully qualified domain name of the server (for example, proxy.company.com).
Port	Enter the port number the server uses.
Username	Enter the username for the server, if used.
Password	Enter the password for the server, if used.

# **Setting heuristics**

With Heuristics settings, you can adjust the level of threat analysis that Webroot SecureAnywhere performs when scanning your computer. Heuristics can be adjusted for separate areas of your computer, including the local drive, USB drives, the Internet, the network, CD/DVDs, and when your computer is offline. We recommend that you keep Heuristics at their default settings, unless you are an advanced user and understand how changing settings will impact threat detection.

**Note**: If you want to adjust Heuristics settings for all the computers managed in your SecureAnywhere account, go to the PC Security web page (see "Viewing the PC security status online" on page 11).

Webroot SecureAnywhere includes three types of heuristics:

- Advanced Heuristics. Analyzes new programs for suspicious actions that are typical of malware.
- Age Heuristics. Analyzes new programs based on the amount of time the program has been in the community. Legitimate programs are generally used in a community for a long time, but malware often has a short lifespan.
- **Popularity Heuristics**. Analyzes new programs based on statistics for how often the program is used in the community and how often it changes. Legitimate programs do not change quickly, but malware often mutates at a rapid pace. Malware may install as a unique copy on every computer, making it statistically "unpopular."

### To change Heuristics settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- 2 At the bottom left, click **Settings**.



In the Settings panel, click Heuristics.

Settings	8 2
Basic Configuration	Local USB Internet Network CD/DVD Offine
Scan Schedule	Disable Heuristics
Scan Settings	Apply advanced heuristics before Age / Popularity heuristics
Self Protection	Apply advanced heuristics after Age / Popularity heuristics     Warn when new programs execute that are not trusted
Access Control	<ul> <li>Wain when new programs execute that are not induced.</li> </ul>
Proxy	Advanced Heuristics: Medium
Heuristics	Warns only when very suspicious actions are detected. (Recommended)
Realtime Shield	Age Heuristics: Low
Behavior Shield	Low: Only alert about programs that have been created or modified very recently. (Recommended)
Core System Shield	Popularity Heuristics: Low
Web Threat Shield	Low: Only alert about programs that have only recently been seen for the first time. (Recommended)
Identity Shield	
Import / Export	Reset to Defaults Save All Close

- 3 Select the tab for the area you want to change heuristics settings: Local, USB, Internet, Network, CD/DVD, or Offline.
- 4 Select the radio buttons and slide bars to adjust the settings, which are described in the following tables. When you're done, click the **Save All** button.

Radio buttons - additional heuristic options		
Disable Heuristics	Turns off heuristic analysis. Not recommended.	
Apply advanced heuristics before Age/Popularity heuristics	Warns against new programs as well as old programs that exhibit suspicious behavior.	
Apply advanced heuristics after Age/Popularity heuristics	Warns against suspicious programs detected with Advanced Heuristics, based on Age/Popularity settings.	
Warn when new programs execute that are not trusted	Warns when malicious, suspicious, or unknown programs try to execute. (This setting may result in false detections.)	

Slider - Advanced Heuristics		
Disabled	Turns off Advanced Heuristics for the area selected in the tab, leaving it vulnerable to new threats. (However, it will still be protected against known threats.)	
Low	Detects programs with a high level of malicious activity. This setting ignores some suspicious behavior and allows most programs to run.	
Medium	Balances detection versus false alarms by using our tuned heuristics in the centralized community database.	
High	Protects against a wide range of new threats. Use this setting if you think your system is infected or at very high risk. (This setting may result in false detections.)	

#### Slider - Advanced Heuristics (continued)

Maximum Provides the highest level of protection against new threats. Use this setting if you think that your system is infected or at very high risk. (This setting may result in false detections.)

Slider - Age Heuristics		
Disabled	Turns off Age Heuristics for the area selected in the tab, leaving it vulnerable to new threats. (However, it will still be protected against known threats.)	
Low	Detects programs that have been created or modified very recently.	
Medium	Detects programs that are fairly new and not trusted, preventing zero-day or zero-hour attacks. We recommend using this setting if you do not install unpopular programs and want an extra degree of security to prevent mutating threats.	
High	Detects programs that have been created or modified in a relatively short time and are not trusted. This setting is recommended only if you rarely install new programs and if you feel that your system is relatively constant. This setting may generate a higher level of false alarms on more obscure or unpopular programs.	
Maximum	Detects all untrusted programs that have been created or modified fairly recently. You should only use this setting if your computer is in a high-risk situation or if you think that it is currently infected.	

Slider - Popularity Heuristics		
Disabled	Turns off Popularity Heuristics for the area selected in the tab, leaving it vulnerable to new threats. (However, it will still be protected against known threats.)	
Low	Detects programs that have been seen for the first time. This setting is recommended if you frequently install new programs, beta programs, or you are a software developer who frequently creates new programs.	
Medium	Detects unpopular and mutating programs, preventing zero-day and zero-hour attacks. This setting is recommended if you do not frequently install new programs and want an extra level of protection over standard settings.	
High	Detects programs that a significant percentage of the community has seen. This setting is recommended if you do not install new programs and suspect that your system is infected.	
Maximum	Detects programs that a large percentage of the community has seen. This setting is recommended if you think your system is at a very high risk and are willing to accept that you may receive false alarms because of the strict heuristic rules.	

# Importing or exporting settings

If you changed the Webroot SecureAnywhere configuration, you can back up those new settings. A backup of your configuration is helpful if you ever need to reinstall the software or transfer your configuration to another computer.

#### To import or export settings:

- 1 Open the main interface (see "Using the main interface" on page 5).
- **2** At the bottom left, click **Settings**.

My Account	
Settings	
Help 20 Support	

**3** From the left panel, click **Import/Export**.

Settings		8	23
Basic Configuration Scan Schedule Scan Settings Self Protection Access Control Proxy Heuristics Realtime Shield Behavior Shield	Webroot offers the option to back up your configuration settings in case you need to reinstall, or want to transfer the same settings to another computer. You can also import your settings from another computer using this screen. Import Settings		
Core System Shield Web Threat Shield Identity Shield Import / Export	Close		

4 To transfer your settings to another computer, click Export Settings. Enter a name for the file and click Save. These settings can be from an external hard drive or USB drive.
 Depending on the file size, this may take a few seconds.

Depending on the file size, this may take a few seconds.

5 Access the other computer and click **Import Settings**. Select the file and click **Save**.

# A: Webroot Support

If you want to open a support ticket with Webroot Support, go to: <u>https://www.webrootanywhere.com/support</u>

# **B: Uninstalling the program**

#### To uninstall the Webroot software:

- 1 From the Start menu (click **Start** in the system tray), point to **All Programs**, then **Webroot**, then **Tools**, then **Uninstall Webroot**.
- 2 At the prompt, click **Yes** to continue.

Webroot removes the files from your computer.

# **C: License agreement**

The Webroot SecureAnywhere license agreement is available at: http://detail.webrootanywhere.com/eula.asp

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